WAYLAND LIBRARY

TOWN OF WAYLAND

WARRANT

COPY

With Report of the Finance Committee

1994 ANNUAL TOWN MEETING

Thursday, April 28, 1994 7:45 P.M.

Wayland High School Field House

For Reference
Not to be taken from this room

WAYLAND PUBLIC LIBRARY
5 CONCORD ROAD
WAYLAND, MA 01778

ANNUAL TOWN ELECTION

Tuesday, April 26, 1994

Precincts 1 and 4	Town Building Gymnasium
Precincts 2 and 3	Wayland Middle School Gymnasium

VOTING HOURS: 7:00 A.M. - 8:00 P.M.

ADJOURNED MEETINGS

It is anticipated that if adjourned meetings are necessary to complete action on these Warrants they will be held on the following dates, subject to Town Meeting approval:

May 2 - Monday

May 4 - Wednesday

May 5 - Thursday

and thereafter, as may be necessary, on Mondays, Wednesdays, and Thursdays as Town Meeting directs. Voters are reminded that there is no smoking permitted on School grounds.

If you have any questions about the Articles, please attend the **Warrant Hearing Thursday, April 21, 1994**, at the Town Building. You may also call the Executive Secretary's office at 358-7701, Extension 166 before Town Meeting time. **Hearing time - 8:00 P.M.**

NOTICE REGARDING MOTIONS

This warrant for Wayland Town Meeting is issued by the Board of Selectmen and is served upon all residents by mail and by posting at the Town Building, the Wayland Public Library, the Cochituate Fire Station, and the Happy Hollow School. It contains the agenda of subjects to be acted upon, i.e., the articles.

By State law, no action at the town meeting is valid unless the subject matter is contained in the warrant. This requirement means only that the subjects to be acted upon must be sufficiently stated in the warrant to apprise voters of the nature of the matters with which the meeting is authorized to deal. It does not require that the warrant contain an accurate forecast of the precise action which the meeting will take upon those subjects. A valid motion at town meeting may differ from the underlying article, but it must be within the scope of that article.

If you are in doubt about the action town meeting might take under an article, you should plan to attend the town meeting in person.

WAYLAND PUBLIC LIBRARY
5 CONCORD ROAD
WAYLAND, MA 01778

ANNUAL TOWN MEETING

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VOLUNTEER TO SERVE YOUR TOWN

A variety of boards, committees and commissions exists to conduct the Town's business. Throughout the year new committees may be established and vacancies on existing boards occur. Any Wayland resident is eligible to be a member of these committees. If you are interested in serving on a committee in Wayland, please complete the form below and return it to:
Board of Selectmen, Town Building, 41 Cochituate Road, Wayland, MA 01778.

NAME:_____TEL NO.:_____

ADDRESS:_____

OCCUPATION:_____

AREA OF EXPERTISE/INTEREST/KNOWLEDGE:_____

EXPERIENCE IN GOV'T: (If any; not required)_____

INDICATE INTERESTS BELOW:

APPOINTED BOARDS - Membership on the following boards is by appointment of the Board of Selectmen or other officials. Most terms expire June 30, with new appointments or reappointments made around that time. Vacancies can, however, occur at any time.

_____Board of Registrars
_____Cable Television Committee
_____Conservation Commission
_____Council on Aging Committee
_____Fair Housing Committee
_____Finance Committee
_____Historical Commission
_____Historic District Commission
_____Housing Partnership
_____Housing Task Force
_____Cultural Council
_____Operational Review Committee (Treatment Plant)
_____Public Ceremonies Committee
_____Road Construction Committee
_____Route 20 Study Committee
_____Surface Water Quality Comm.
_____Youth Advisory Committee
_____Zoning Board of Appeals

ELECTED BOARDS - Membership on the following boards is determined by town-wide election. Occasionally, a mid-term vacancy occurs which is filled by appointment.

_____Board of Assessors
_____Board of Health
_____Housing Authority
_____Park & Recreation Commission
_____Planning Board
_____Trustees of Public Library
_____Board of Road Commissioners
_____School Committee
_____Board of Selectmen
_____Trust Fund Commission
_____Water Commission

GENERAL INTEREST - If you have a general interest in serving the community other than through the Boards already presented, list your special skills or interests below.

Surveys will be kept on file for one year. Respondents will be contacted if vacancies occur within that time.

TOWN OF WAYLAND, MASSACHUSETTS 01778
NOTICE

You are hereby notified that the Precinct Lines for the Town of Wayland have been realigned.

Precinct 1 and *Precinct 4* vote in the Wayland Town Building Gym

Precinct 2 and *Precinct 3* vote in the Wayland Middle School Gym

PLEASE LOCATE YOUR STREET AND PRECINCT NUMBER AND REFER TO THIS NOTICE ON ELECTION DAY, APRIL 26, 1994

If you have any questions, please call the Town Clerk's Office at 358-7701, extension 102 or extension 103.

PRECINCT 1
Bounded as follows:

On the east by Old Connecticut Path, Cochituate Road, Concord Road, Glezen Lane, the Wayland-Weston town line and the Wayland-Lincoln town line, and

On the north by the Wayland-Lincoln town line, and

On the west by the Wayland-Sudbury town line and the Wayland-Framingham town line, and

On the south by the Wayland-Framingham town line.

PRECINCT 2
Bounded as follows:

On the east by Main Street, and

On the North by Happy Hollow Road, Rice Spring Lane, Juniper Lane, Pequot Road and the Dudley Pond Brook, and

On the northwest by Old Connecticut Path, and

On the southwest by the Wayland-Framingham town line and the Wayland-Natick town line, and

On the south by the Wayland-Natick town line.

PRECINCT 3
Bounded as follows:

On the east by the Wayland-Natick town line, and

On the north by Mainstone Road, Rice Road, Woodridge Road, Cochituate Road, and Old Connecticut Path, and

On the south and west by the Dudley Pond Brook, Pequot Road, Juniper Lane, Rice Spring Lane, Happy Hollow Road, Cochituate Road and Main Street, and

On the south by the Wayland-Natick town line.

PRECINCT 4
Bounded as follows:

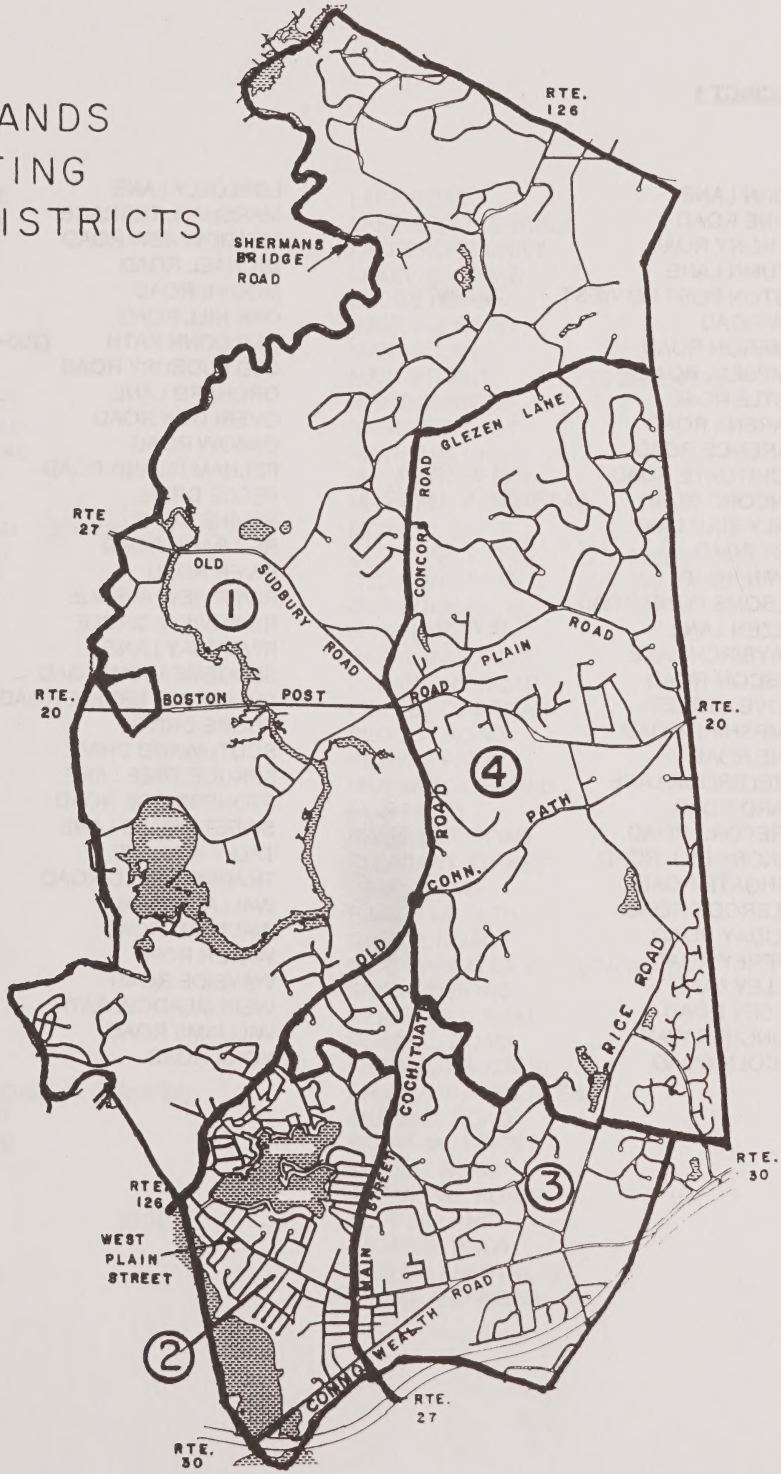
On the east by the Wayland-Weston town line, and

On the north by Glezen Lane, and

On the west by Concord Road, Main Street and Cochituate Road, and

On the south by Woodridge Road, Rice Road, Mainstone Road, and the Wayland-Natick town line.

WAYLANDS VOTING DISTRICTS



PRECINCT 1

ACORN LANE
ALPINE ROAD
ANTHONY ROAD
AUTUMN LANE
BOSTON POST RD WEST (262-397)
BOW ROAD
CAMERON ROAD
CAMPBELL ROAD
CASTLE ROAD
CHARENA ROAD
CLARENCE ROAD
COCHITUATE ROAD (1-39 ODD)
CONCORD ROAD (8-130 EVEN, 140-322)
EARLY BIRD LANE
EAST ROAD
ERWIN ROAD
FOLSOMS POND ROAD
GLEZEN LANE (EVEN)
GRAYBIRCH LANE
GRISCOM ROAD
GROVE STREET
HAMPSHIRE ROAD
HANE ROAD
HAZELBROOK LANE
HEARD ROAD
HEREFORD ROAD
HICKORY HILL ROAD
HIGHGATE ROAD
HOLBROOK ROAD
HOLIDAY ROAD
JEFFREY ROAD
KELLEY LANE
KELSEY ROAD
LAUNCHER WAY
LINCOLN ROAD
LOBLOLLY LANE
MARSHALL TERRACE
MEADOWVIEW ROAD
MICHAEL ROAD
MOORE ROAD
OAK HILL ROAD
OLD CONN PATH (200-476 EVEN)
OLD SUDBURY ROAD
ORCHARD LANE
OVERLOOK ROAD
OXBOW ROAD
PELHAM ISLAND ROAD
PESCE DRIVE
RAVINE ROAD
RED BARN ROAD
RIVER ROAD
RIVERVIEW AVENUE
RIVERVIEW CIRCLE
RIVERWAY LANE
SEDGEMEADOW ROAD
SHERMAN'S BRIDGE ROAD
SHORE DRIVE
SOUTHWARD DRIVE
SPRUCE TREE LANE
STONEBRIDGE ROAD
SWEET GRASS LANE
TALLY HO LANE
TRAINING FIELD ROAD
WALLACE ROAD
WALTHAM ROAD
WATER ROW
WAYSIDE ROAD
WEIR MEADOW PATH
WILLIAMS ROAD
YORK ROAD

PRECINCT 2

ADELAIDE AVENUE	
ALGONQUIN PATH	
AMEY ROAD	
BAYFIELD ROAD	
BEECH ROAD	
BENT AVENUE	
BIRCH ROAD	
BOGREN LANE	
BRADFORD STREET	
CASTLE GATE ROAD	
CEDAR CREST ROAD	
CHARLES STREET	
CHESTNUT ROAD	
COCHITUATE ROAD	(200-299 NOT 225,229)
COMM ROAD WEST	
CORMANS LANE	
COTTAGE ROAD	
CREST ROAD	
CROSS STREET	
CURTISS ROAD	
DAMON STREET	
DORAN ROAD	
DUDLEY ROAD	
EDGEWOOD ROAD	
EMERSON ROAD	
FAIRFIELD ROAD	
FULLER ROAD	
GAGE ROAD	
GARDEN PATH	
GENNARO CIRCLE	
GEORGE STREET	
GOODMAN LANE	
GRACE ROAD	
GRIFFIN CIRCLE	
HAMMOND ROAD	
HAPPY HOLLOW ROAD	(2,6-24)
HARRISON STREET	
HAWTHORNE ROAD	
HEMLOCK ROAD	
INDIAN ROAD	
JUNIPER LANE	(ODD)
KING STREET	
KNOLLWOOD LANE	
LAKE ROAD	
LAKE ROAD TERRACE	
LAKESHORE DRIVE	
LAKEVIEW ROAD	
LODGE ROAD	
MAGUIRE ROAD	
MAIDEN LANE	
MAIN STREET	(72-298 EVEN)
MANSION ROAD	
MASSASOIT PATH	
MATHEWS DRIVE	
MAYFLOWER PATH	
MITCHELL STREET	
MORRILL DRIVE	
OLD CONN PATH	(274,278,286,291)
OLD CONN PATH	(287,290,296-329)
OLD CONN PATH	(341-463 ODD)
PARK LANE	
PARKLAND DRIVE	
PARKRIDGE ROAD	
PEMBERTON ROAD	
PEQUOT ROAD	
PILGRIM PATH	
PINE NEEDLE ROAD	
PINE ROAD	
PINERIDGE ROAD	
PLEASANT STREET	
POND DRIVE	
PRISCILLA PATH	
QUINCY ROAD	
RICE SPRING LANE	(EVEN)
RICHARD ROAD	
RIDGEFIELD ROAD	
RUSSELL ROAD	
SHAWMUT AVENUE	
SHAWMUT AVENUE EXT	
SIMPSON ROAD	
STANTON STREET	
SUNSET ROAD	
SYCAMORE ROAD	
TOPPER LANE	
WAMPUM PATH	
WEST PLAIN STREET	
WOODLAND ROAD	

PRECINCT 3

ALDEN ROAD	
AQUEDUCT ROAD	
BALD ROCK ROAD	
BARNEY HILL ROAD	
BREWSTER ROAD	
BROOK TRAIL ROAD	
BROOKS ROAD	
CABOT ROAD	
CARPENTER ROAD	
CARROLL COURT	
CAULFIELD ROAD	
CENTER STREET	
CLUBHOUSE LANE	
COCHITUATE ROAD	(225,229)
COCHITUATE ROAD	(169,175,181)
COCHITUATE ROAD	(115-163 ODD)
COLE ROAD	
COMM ROAD EAST	
COUNTRY CORNERS ROAD	
DAVELIN ROAD	
DEAN ROAD	
DUNSTER AVENUE	
EAST PLAIN STREET	
EDEN ROAD	
FRENCH AVENUE	
GREGORY LANE	
HAPPY HOLLOW ROAD	(1,5)
HAVEN LANE	
HEARTHSTONE CIRCLE	
HIGH ROCK ROAD	
HILL STREET	
HOBBS ROAD	
JENNISON AVENUE	
JOYCE ROAD	
JUNIPER LANE	(EVEN)
KEITH ROAD	
KLEMPNER LANE	
LANGDON ROAD	
LAWRENCE ROAD	
LEARY STREET	
LINN LANE	
LOKER STREET	
LORING LANE	
MAIN STREET	(93-299 ODD)
MAPLE STREET	
MELVILLE PLACE	
NOLAN FARM ROAD	
OAK STREET	
OLD CONN PATH	(191-269 ODD)
OLD FARM CIRCLE	
OLD FARM ROAD	
OLD TAVERN ROAD	
PECK AVENUE	
POLLOCK ROAD	
RICE ROAD	(24-83)
RICE SPRING LANE	(ODD)
ROLLING LANE	
SCHOOL STREET	
SMOKEY HILL ROAD	
SNAKEBROOK ROAD	
SOUTH STREET	
THOMPSON STREET	
TIMBER LANE	
TRUDEAU TERRACE	
VALLEY VIEW ROAD	
WAYBRIDGE LANE	
WAYLAND HILLS ROAD	
WHITE PINE KNOLL ROAD	
WILLARD STREET	
WILLOW BROOK LANE	
WILLOW LANE	
WINTER STREET	
WOODRIDGE ROAD	(3-153 ODD)

PRECINCT 4

ADAMS LANE	
APACHE TRAIL	
APPLETON ROAD	
APPLETREE LANE	
ASTRA	
AUDUBON ROAD	
BARLEY LANE	
BENNETT ROAD	
BIGELOW ROAD	
BLACK OAK ROAD	
BLOSSOM LANE	
BOSTON POST ROAD EAST	(81-221)
BRACKETT ROAD	
BRANDYWYNE	
BRIDLE PATH	
BUCKSKIN DRIVE	
CARRIAGE HOUSE LANE	
CHRISTINA	
CLAYPIT HILL ROAD	
COCHITUATE ROAD	(116-198 EVEN)
COCHITUATE ROAD	(40-114)
COCHITUATE ROAD	(0-38 EVEN)
COLTSWAY	
CONCORD ROAD	(11-131 ODD)
COOLIDGE ROAD	
D'ANGELO ROAD	
DAIRY FARM LANE	
DAYBREAK	
DECATUR LANE	
DEER RUN	
DRAPER ROAD	
ESSEX	
FARMCREST LANE	
FOREST HILL ROAD	
FORTY ACRES DRIVE	
FOX HOLLOW	
FOX MEADOW LANE	
GAMMONS WAY	
GLEN OAK DRIVE	
GLEN ROAD	
GLEZEN LANE	(11-247 ODD)
GLOVER ROAD	
HAYWARD ROAD	
HIGHLAND CIRCLE	
HILLSIDE DRIVE	
INDIAN DAWN	
JERICHO LANE	
JOEL'S WAY	
LAKESPUR	
LEE ROAD	
LONGFELLOW ROAD	
LUNDY LANE	
MAINSTONE ROAD	
MELLEN LANE	
MELODY LANE	
MILLBROOK ROAD	
MORSE ROAD	
NOB HILL ROAD	
OLD CONN PATH	(0-189)
OLD WESTON ROAD	
PARMENTER ROAD	
PEARTREE LANE	
PICKWICK WAY	
PINEBROOK ROAD	
PLAIN ROAD	
PLAINVIEW ROAD	
POETS PATH	
RESERVOIR ROAD	
RICE ROAD	(68,70,78-253)
RICH VALLEY ROAD	
RIPLEY LANE	
SEARS ROAD	
SHAW DRIVE	
SPRINGHILL ROAD	
SQUIRREL HILL ROAD	
STANDISH ROAD	
STEEPLETREE LANE	
SYLVAN WAY	
THREE PONDS ROAD	
TRINITY PLACE	
TURKEY HILL ROAD	
WEBSTER LANE	
WESTWAY ROAD	
WHEELOCK ROAD	
WHISPERING LANE	
WHITE ROAD	
WILDWOOD ROAD	
WINDY HILL LANE	
WINTHROP PLACE	
WINTHROP ROAD	
WINTHROP TERRACE	
WOODRIDGE ROAD	(18-148 EVEN)

REPORT OF THE FINANCE COMMITTEE

Introduction/Overview

This is the twelfth year that the Town has been squeezed between Proposition 2½ and growing costs. In the four years since the last override we have been able to meet our expenses in spite of 2½'s revenue restrictions by:

Continued postponement of needed maintenance and capital expenditures;
Increased efficiency;
Luck, in the form of unanticipated revenues;
Growth in tax revenues from real estate development;
Fee increases (many, such as fees for participating on school sports teams, are considered too high already);
The one-time teacher summer salary deferral, an accounting gimmick, developed by the legislature, which was used in 1992 to make up for reduced revenue sharing.

This year we are not so lucky. In spite of our efforts to maximize revenues and control costs, we believe that a Proposition 2½ override is the only way to fund a budget without draconian reductions in school services. The Warrant includes two budgets. The Finance Committee strongly recommends passage of the override so that Budget Option 1 can be voted at Town Meeting. If the override fails, Budget Option 2 represents our best effort to maintain services with severely restricted funds. If the Town is forced to adopt Budget Option 2 the voters will see dramatic service reductions in the public schools and the near depletion of our emergency reserve.

The Current Year

In many ways, Fiscal 1994 has been a good year. We began the year with an Unreserved Fund Balance (Free Cash) of $1,252,563, the first comfortable emergency reserve in years. Tax collections are better than ever, so we have not needed to borrow to cover cash flow needs. Car sales are up this year, and although the exact figures are not known yet, we can safely predict that automobile excise tax revenues will increase. A property revaluation was done, as it is every three years, to redistribute the tax burden among taxpayers (revaluation has no effect on the total amount of tax assessed and funds collected).

It was a good year for individual departments as well. The following are only a few examples:

The Library began an Endowment Fund to provide for its long-range needs.
The Highway Department has been able to keep the roads clear in spite of an extraordinarily snowy winter.

A new School Superintendent has been chosen to continue the long tradition of outstanding school administration.

The renovation of school buildings has been substantially completed, leaving all five schools in excellent physical condition for many years to come.

The modernization of the Town's information systems has continued.

In short, the Town of Wayland is managed well. On December 8, 1993, this management was recognized by Moody's Investors Service with an upgrade in our bond rating from Aa-1 to Aaa. This is the highest rating available. The Finance Committee commends the Finance Director for his role in this achievement. Wayland is now a member of the select group of twenty-nine municipalities in the United States with Aaa bond ratings. The following paragraph is taken from Moody's announcement:

> The town's financial position remains strong despite the effects of the recession. This is due to prudent management and demonstrated voter willingness to repeatedly override Proposition 2 1/2 for operations and debt service. Excellent property tax collections, now collected quarterly, have contributed to the maintenance of comfortable reserves. A historically strong cash position has alleviated the need for cash flow borrowings. General Fund balance has been steadily increasing in recent years, and remains within the 5-7% target established by the town.

In spite of these successes, we have experienced several major problems this year:

Schools. People move to Wayland because of its schools. This year an unusually high number of children entered the school system, requiring the opening of new classes and increased expenditures for teacher salaries and classroom equipment. The School budget line items for utilities and special needs education were not enough to cover actual expenses in these areas. Town Meeting will be asked to approve a Current Year Transfer to cover an unforeseen FY 1994 total deficit of $250,000 in the School Department budget.

Water Department. The Water Department has experienced problems with its infrastructure (water main breaks and equipment failures), the dry weather last summer (when residents at high elevations had problems with water pressure), and management (the position of superintendent is now vacant). Some of these problems were expensive; long-term solutions will be reflected in a rate increase, and short-term solutions will result in increased borrowing.

Septage Facility. The Wayland-Sudbury Septage Treatment Facility was closed for several months because of serious equipment problems. The shutdown was very expensive for two reasons: the mechanical problems needed to be resolved, and during the shutdown all the septage had to be hauled elsewhere to be treated with a resulting cost increase and corresponding revenue loss.

The Budget Process

The Finance Committee's goal in developing the FY 95 Budget was to maintain level services with as small a tax increase as possible without endangering the Town's sound financial position. Under Proposition 2½ our revenues are limited while costs continue to increase. The Finance Committee must control costs wherever possible and at the same time find ways to make revenues cover essential expenditures. Some costs, like negotiated union salaries, insurance costs, utility rates, and county assessments, are predetermined or otherwise beyond our ability to control through the budget process.

Our first step was to project the revenues available for Fiscal 1995. An initial projection was made in the fall, and it continues to be refined even now whenever we receive new information.

Figure 1 shows the revenue sources available. Our best projection of revenue from the state is $2,708,000. State aid represents a much smaller portion of our total revenue than it did ten years ago (see Figure 2). At the time that Proposition 2½ was passed, state aid was intended to fill the gap in cases where a 2½% increase was insufficient; and yet every year the State spends less and less of its money on local aid (see Figure 3); and, of the amount spent on local aid, the suburban towns receive very little (see Figure 4). The average Massachusetts city receives 33% of its budget from state aid, while the average suburban town receives 8.1% (Wayland is fortunate with 9.6%) and must fund the remaining 91.9% from local sources. The Commonwealth of Massachusetts funds its budget primarily from income taxes, and we should ask ourselves, as Massachusetts taxpayers, if we approve of this allocation of our money.

Revenue sources within the town include property tax, excise tax, and fees. The property tax is limited to an increase of 2½ % per year from existing properties, although we are permitted to add taxes from new properties constructed each year. Excise tax revenue depends on the value of automobiles in town, so it increases when many residents buy cars. We anticipate an increase this year. Wayland charges fees for many of its services, including landfill stickers, building permits, Park and Recreation programs, participation in school sports, and dog licenses, to name a few.

A preliminary comparison of known costs (such as negotiated salary settlements) and projected revenues indicated a serious gap. Meetings were held with the Selectmen and the School Committee, and eventually the three boards agreed that a satisfactory budget could not be funded without an override.

Guidelines were distributed to departments. Guideline budget figures included negotiated salary increases but no other increases, except in the School budget where the guideline figure acknowledged the increase in the school population.

After the departments submitted their budget requests, hearings were held during January and early February. Most departments reported difficulty in meeting the guideline, but in the end most of them were able to do so. The Board of Health needed a Registered Sanitarian and found the funding by rearranging its budget so that the total was $10,000 *below* the guideline.

The next step was for the Finance Committee to match the departmental requests with the available resources. The only sources of funding were revenues, borrowing, and Free Cash. Continuing operating expenses were included in the budget, while one-time expenses were, instead, included as Warrant Articles.

Although it has not been possible to keep tax growth to 2½% annually, Wayland has been more successful in this regard than have many similar communities. A recent study of tax levy growth in twelve suburban communities shows that since Proposition 2½, Wayland's average growth was 3.94% per year. This is lower than the tax levy growth in Lincoln, Dover, Andover, Acton, Sherborn, and Weston (See Figure 5).

Before Proposition 2½, Free Cash was used for capital purchases and other one-time expenses. Since Proposition 2½, Free Cash has been used to plug the gap between needed expenses and available revenues. In the absence of new revenue sources, the amount of Free Cash used for this year's budget will be similarly needed in future years, so the Finance Committee must restrict the use of Free Cash to a minimum. Free Cash is the only reserve the Town has against unforeseen, major expenditures. The Finance Committee has long advocated a policy which would maintain the Free Cash account at a level of not less than 5% of the total budget.

Another concern was the level of debt service in the budget, which continues to increase each year. The Finance Committee spent hours discussing this subject and agreed that the present debt level is tolerable but future increases should be considered carefully.

Two budgets were developed; Budget Option 1 assumes the $1,150,091 override will pass (Override Budget) and Budget Option 2 does not (Non-Override Budget).

The final step in the budget process will be the approval of Budget Option 1 or 2, depending on the outcome of the April 26 override vote, at the Town Meeting beginning April 28.

The Budgets

Budget Option 1 meets the Finance Committee's goals of funding needed expenses and maintaining the Town's financial stability. It relies on a total 7.9% tax increase (the 2½% ordinary annual increase plus 5.4% from the override). The Finance Committee believes this budget is the preferred alternative because it provides the funding to maintain services at a minimum acceptable level. The $1,150,091 override includes:

$10,639 for the Council on Aging, to add the services of a part-time outreach worker to provide services to the increasing aging population;

$31,039 for the Police Department, to fund part of the salary for hiring a Community Services Officer;

$8,413 for the Library to meet a State Library Standard that it spend 16% of its total budget on materials; and

$1,100,000 for the School Department to maintain the current level of service.

The Education Reform Act requires the Town to spend $315,000 of this amount on the schools whether or not the override passes, but the remaining $795,000 must be cut from the School Budget if the override does not pass. Nearly all the cuts will be in teaching staff, resulting in increases in class size and the reduction or elimination of such programs as art, music, band, pre-algebra, computer labs, and sports teams. Elementary history and geography textbooks, scheduled for replacement if the override passes, will be seventeen years old!

An Invitation

The Finance Committee urges Wayland citizens to become active in town government. Attendance at Town Meeting is the easiest way to participate in decisions that affect the management of the town. Meetings of town boards and commissions are open to the public. Observers are always welcome at Finance Committee meetings, and there is a public comment period at the beginning of each meeting. Attendance has increased dramatically; we now have approximately ten visitors per year. We would like to see more.

Acknowledgments

The Finance Committee is grateful to all the members of town government, both employees and volunteers, who helped in the preparation and presentation of the budget and the Warrant.

Jane Sanford Stabile, Chairman
Alfred H. Bellows
Harry A. Hanson, III
Donald S. Keller
Albert C. Patterson
Walter F. Pope
Joel H. Sirkin

REVENUE SOURCES FY 95

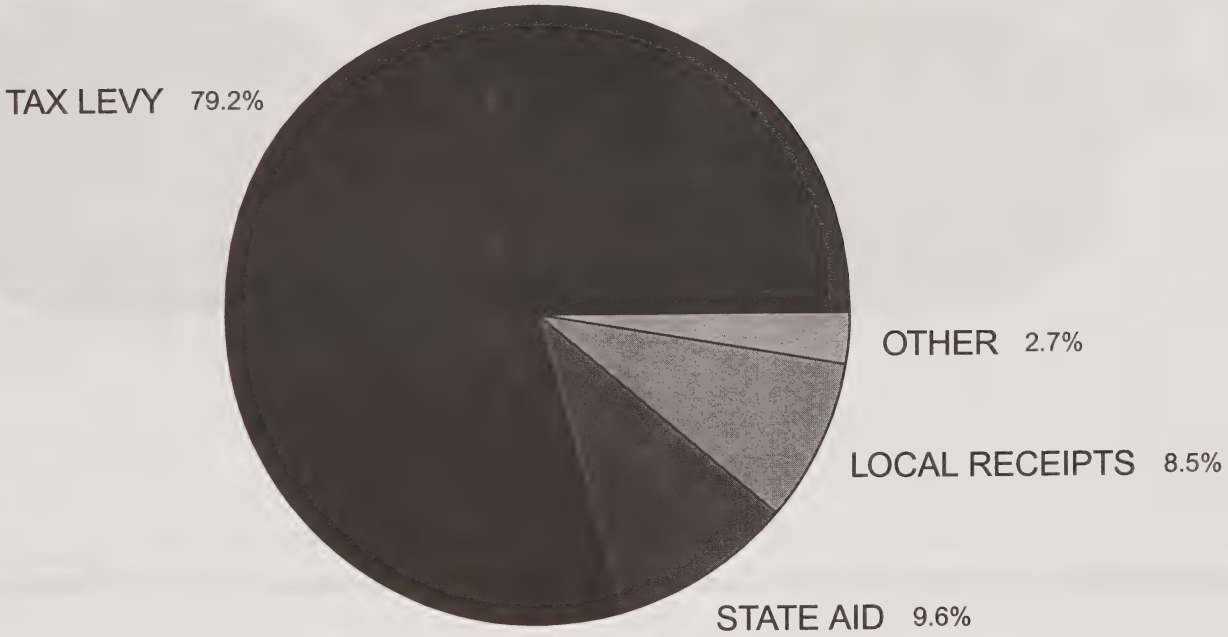
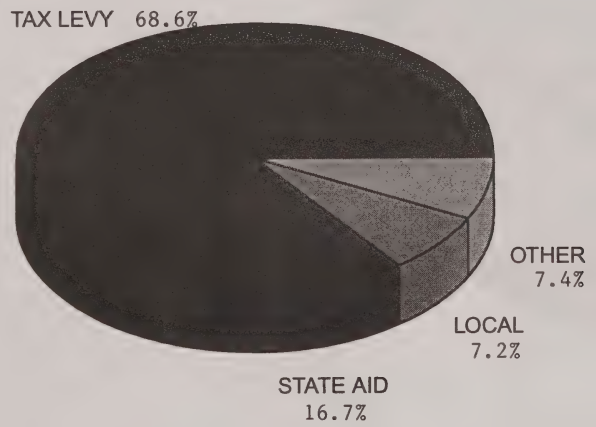
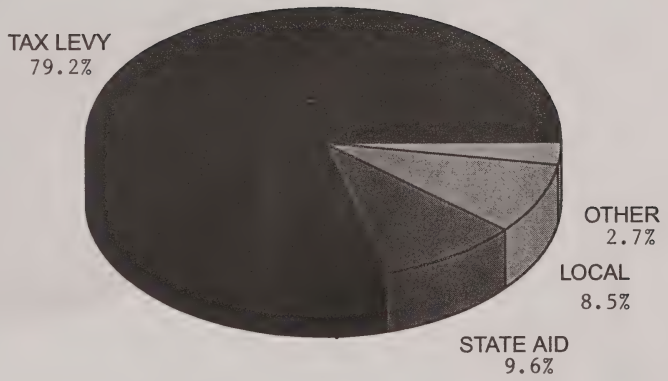


FIGURE 1.

REVENUE SOURCES FY85, FY 95



FY 85



FY 95

FIGURE 2.

TOTAL STATE SPENDING VS LOCAL AID

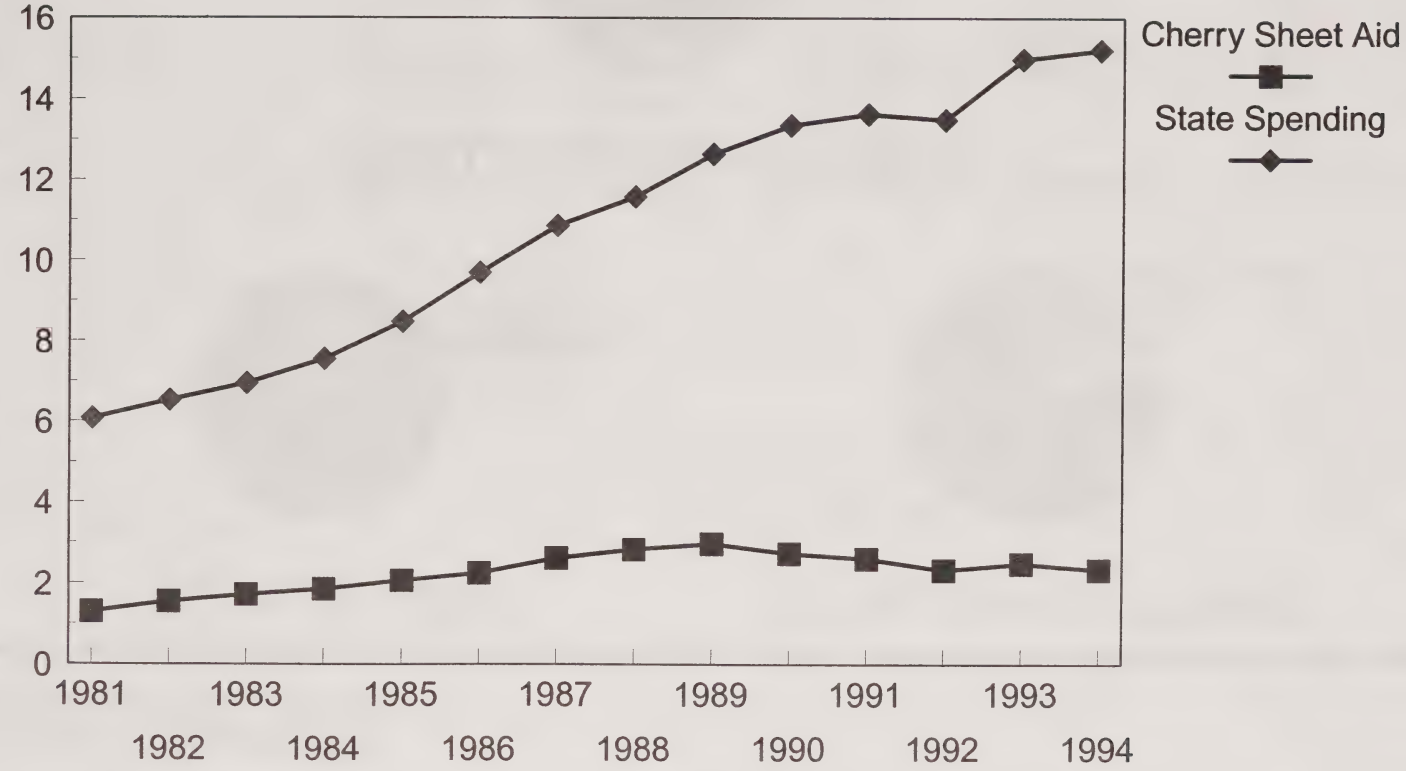
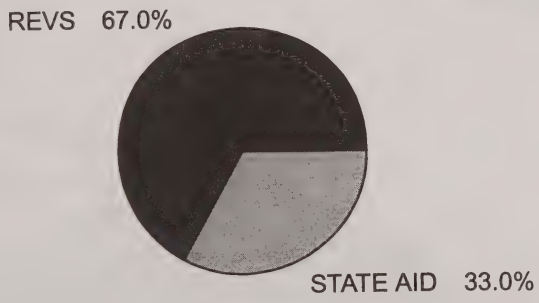


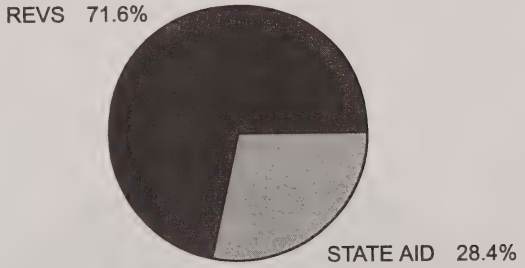
FIGURE 3.

FISCAL 1993 REVENUE SOURCES

TOTAL CITIES



TOTAL SMALL TOWNS



TOTAL SUBURBAN TOWNS

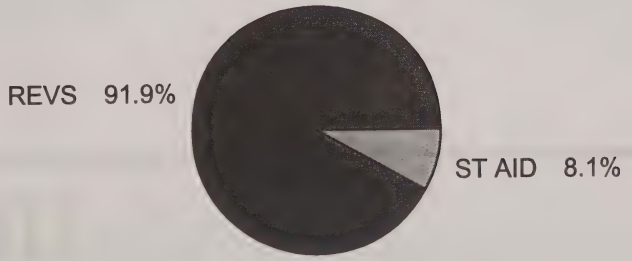


FIGURE 4.

TOWNS LEVY GROWTH SINCE PROP 2.5	FISCAL 1994	FISCAL 1981	INCREASE	PERCENT	AVG PER YEAR	RANK
ACTON	$25,790,170	$11,749,000	$14,041,170	119.51%	4.60%	4
ANDOVER	$44,275,449	$19,548,000	$24,727,449	126.50%	4.87%	3
BEDFORD	$20,488,646	$10,629,000	$9,859,646	92.76%	3.57%	9
DOVER	$9,532,401	$4,085,000	$5,447,401	133.35%	5.13%	2
LINCOLN	$9,943,520	$3,934,000	$6,009,520	152.76%	5.88%	1
LEXINGTON	$48,686,862	$25,210,000	$23,476,862	93.13%	3.58%	8
SHERBORN	$7,884,162	$3,696,000	$4,188,162	113.32%	4.36%	5
SUDBURY	$24,371,441	$12,535,000	$11,836,441	94.43%	3.63%	10
WAYLAND	$21,007,000	$10,381,000	$10,626,000	102.36%	3.94%	7
WESTON	$21,726,939	$10,415,000	$11,311,939	108.61%	4.18%	6
WINCHESTER	$27,132,064	$16,420,000	$10,712,064	65.24%	2.51%	12
WELLESLEY	$36,212,888	$21,667,000	$14,545,888	67.13%	2.58%	11
TOTALS	$297,051,542	$150,269,000	$146,782,542	97.68%	3.76%	

FIGURE 5.

CAPITAL BUDGET REPORT AND PROGRAM

1995 - 1999

Introduction

Capital spending blends with other expenditures of the Town. It differs somewhat from the regular budget items in that the items are usually large expenditures, non-repeating and may be borrowed for. In the case of equipment there is often a trade between the amount of manpower required to do the job and the amount/size of the equipment. There is a tension between how much to spend for capital and how much to spend in the operational budget. The ultimate limitation is how much citizens are willing to spend on municipal purposes. This year, in view of the significant override questions on the ballot, a relatively short list of capital items has been recommended.

Charge

The 1992 Annual Town Meeting passed Article 20 of that Warrant which added to the Finance Committee's charge the responsibility to "... prepare and present to the annual town meeting a five-year capital improvement program for the town, which shall include the construction and reconstruction of capital assets (such as municipal buildings, recreational facilities, roads and landfills) and acquisition of land, equipment and vehicles, and other personal property, and shall make recommendations to the appropriate authorities proposing such improvements." This report and the accompanying table respond to that charge.

Process

The process of preparing the capital improvement plan has remained fundamentally the same for 15 years in Wayland. It begins with a request for a five-year forecast of capital needs issued to all Departments, Boards and Commissions asking for an estimate of their needs for capital in that time frame. These needs are reviewed, prioritized and assembled into a report to the Town. For the upcoming Fiscal Year the capital expenditures are fitted into the budget and are voted on by Town Meeting. Needless to say there are always more needs and requests than can be readily accommodated with the available funds. In earlier times (*i.e.,* before Proposition 2½) except for major projects such as schools, capital spending was done from the Town's Free Cash account. More recently capital expenditures have been accomplished through borrowing.

Nature of Capital

The capital needs fall roughly into four categories: Equipment, Buildings, Land and Roads. Equipment ranges from trucks and front end loader for the Highway Department, to buses and computers for the Schools, to fire trucks and police cars, to mowers and snow blowers for the Park & Recreation Department, to radio equipment, to cars and

pickups, wherever needed. Buildings divide between Schools and Town. The School Department is concerned with all of its school buildings while the town side is responsible for the Town Building, the Public Safety Buildings, the Library, the Highway and Park garages and sheds, and several other lesser buildings. The Water Department is responsible for its buildings, tanks and wells. Land acquisitions are capital needs. Over the years land acquisitions have generally been for school buildings, conservation purposes, land fill, tax title, and roads. Acquisitions for housing purposes are generally done by the Housing Authority which is not part of Town government. Road expenditures generally fall into the category of reconstruction where rebuilding of the road goes beyond routine maintenance. Roads are accepted by the Town on an ongoing basis but generally do not require capital, only more money for maintenance.

Accomplishments

In recent years, the Town has executed several major capital projects. The addition to the Library, the reconstruction of many badly deteriorated roads, the construction of a new cell at the landfill, and the renovation of the Town Building and School buildings. Each of these projects was funded through a bonded indebtedness override vote by the Wayland electorate.

Future Needs

The next major project on the horizon may well be the Town's Public Safety Building. Last year a sum of money was approved to do a building evaluation in preparation for renovation work there. There are other capital projects on the horizon. In the late 1970's the Town commissioned a study of all the roads in town. The report evaluated each road for condition and usage. This report has been a guide for road work since its publication. Many of the very worst roads have been reconstructed, others repaired and maintained. The work is by no means complete and another road program may be necessary at a future date. The bridge on Pelham Island Road is also in need of some work. Changing environmental attitudes and laws may bring new capital requirements. "Household Hazardous Waste Day" has proven to be a very popular and effective program for the Board of Health. They see an ongoing need for this kind of disposal and would like to see some sort of permanent capability for collecting oil based paints, household chemicals, etc. The rules for landfill operation require that caps be placed over completed cells. The Highway/Park garage is being sustained with relatively small incremental improvements and may need a more major program at some time in the future. Land for conservation purposes becomes available at disturbingly unpredictable intervals. The Town's master plan for conservation protection has for a great many years identified parcels in town that have conservation merit. The Conservation Commission has an ongoing need to be prepared to act when one of these parcels is available. The School Department is looking at the increase in enrollments and has begun to consider when and if it might need an additional elementary school. The accompanying table identifies capital needs as identified by several Town departments.

This Year's Requests

The list of items included below and at the end of the budget enumerates the items which have been deemed to have the highest priority and are being recommended to Town Meeting for acquisition. By comparing that list with the items requested by departments as shown in the 1995 column of the accompanying table, one can see the restraint taken in capital spending.

In the latter part of 1993, the Town became involved with The Sudbury Valley Trustees in the acquisition and protection of the Paine Estate property. The details of this project are included elsewhere in this warrant.

Capital Items Proposed for FY 95

- Scott Air Packs
- Jaws of Life
- Tri-Wheel Mower
- Exhaust Ventilation System - Highway Garage
- Police Cars
- Paine Estate Property

Capital by Department

		1995	1996	1997	1998	1999
BOARD OF HEALTH						
Household Waste Disposal Facility						60,000
Board of Health Subtotal		0	0	0	0	60,000
CONSERVATION COMMISSION						
Land Acquisition Fund	1	10,000	10,000	10,000	10,000	10,000
Pickup Truck					10,000	
Carriage Shed Repairs				4,000		
Secure Gate House & Plumbing						10,000
Restore/Replace Pine Brook Bridge						15,000
Conservation Subtotal		10,000	10,000	14,000	20,000	35,000
SELECTMEN						
Software for Treasurer/Collector		20,000				
Selectmen Subtotal		20,000	0	0	0	0
POLICE DEPARTMENT						
Police Cars	2	60,000	60,000	60,000	60,000	60,000
Computer Upgrade						
Police Subtotal		60,000	60,000	60,000	60,000	60,000
FIRE DEPARTMENT						
Air Pack Replacement	2	8,000	8,000			
Jaws of Life	2	20,000				
Car-1 (Chief's) Replacement		18,000				
Ambulance Replacement			80,000			
Engine 3 (Pumper) Replacement				170,000		
Engine 1 (Pumper) Rebuild					80,000	
Car-2 (Pickup) Replacement						40,000
Fire Subtotal		46,000	88,000	170,000	80,000	40,000
JOINT COMMUNICATIONS CENTER						
Fire Alarm Digitizer		20,000				
Station 2 Computer		13,900				
Vocal Alarm		10,000				
Joint Communications Subtotal		43,900	0	0	0	0

HIGHWAY DEPARTMENT	1995	1996	1997	1998	1999
Exhaust Ventilation 2	35,000				
Back Hoe	60,000				
Ten Ton Dump Truck	65,000				
Rider Tractor	27,000				
Sidewalk Plow	48,000				
Front End Loader Attachments	16,000				
Garage Lifts		50,000			
Sprinkler System		50,000			
Expand Garage Bay		150,000			
Skid Steer Loader		28,000			
Heavy Duty Trailer		22,000			
Resurface Parking Lot		25,000			
Ten Ton Roller		15,000			
Salt Shed			80,000		
One Ton Dump Truck			30,000		
Ten Ton Dump Truck			70,000		
Ten Ton Dump Truck			70,000		
One Ton Maintenance Truck			33,000		
Sidewalk Plow			50,000		
Ten Ton Dump Truck				70,000	
Front End Loader				110,000	
Street Sweeper				110,000	
4x4 Utility Truck					30,000
One Ton Pickup Truck					25,000
Highway Subtotal	251,000	340,000	333,000	290,000	55,000
LANDFILL					
Crawler Loader					110,000
Roll-off Truck					100,000
Skid Steer Loader					35,000
Roll-off Containers					15,000
Landfill Subtotal	0	0	0	0	260,000

PARK & RECREATION	1995	1996	1997	1998	1999
Tri Wheel Mower - 72" [2]	18,500				
Paving of Beach Parking Lot	40,000				
3/4 Ton 4x4 Pick Up Truck w. Plow	26,700				
1/2 Ton Pick Up Truck	19,500				
3/4 Ton 4 x 4 Truck w. Plow		28,000			
Gang Mower - 16'			40,000		
1 Ton Dump Truck			30,000		
1 Ton Dump Truck w. Plow				33,000	
Park & Recreation Subtotal	104,700	28,000	70,000	33,000	0
TOWN SURVEYOR					
Scanner & Plan Archiving System		25,000			
Update CPU				5,000	
Global Positioning System - 3 Units					12,000
Surveyor Subtotal	0	25,000	0	5,000	12,000
LIBRARY					
Brickwork Repairs			5,000		
Interior Painting				30,000	
Library Subtotal	0	0	5,000	30,000	0
Departments Subtotal	535,600	551,000	652,000	518,000	522,000

[1] Conservation Master Plan identifies numerous parcels of land that are candidates for acqusition when they become available. It is uncertain when that will be but when and if they do, money is needed for the acqusition.

[2] These items have been selected for acquisition this year.

Town of Wayland Capital Planning Report

WATER DEPARTMENT	1995	1996	1997	1998	1999
Land Aquisition	40,000	40,000	40,000	40,000	40,000
Water Main Inprovement	30,000	30,000	30,000	30,000	30,000
Purge Wells/Clean	30,000	25,000	25,000	25,000	25,000
Meter Replacement	0	0	0	0	0
New Vehicles-Equipment	15,000	15,000	15,000	15,000	15,000
Cost of Borrowing for Tank	37,000	37,000	37,000	26,000	26,000
Water Department Subtotal	152,000	147,000	147,000	136,000	136,000
SEPTAGE TREATMENT					
Capital Replacement	116,000	100,000	100,000	100,000	100,000
Septage Subtotal	116,000	100,000	100,000	100,000	100,000

Summary of Departments	1995	1996	1997	1998	1999
Board of Health	0	0	0	0	60,000
Conservation Commission	10,000	10,000	14,000	20,000	35,000
Selectmen	20,000	0	0	0	0
Police Department	60,000	60,000	60,000	60,000	60,000
Fire Department	46,000	88,000	170,000	80,000	40,000
Joint Communications Center	43,900	0	0	0	0
Highway Department	251,000	340,000	333,000	290,000	55,000
Landfill	0	0	0	0	260,000
Park & Recreation	104,700	28,000	70,000	33,000	0
Town Surveyor	0	25,000	0	5,000	12,000
Library	0	0	5,000	30,000	0
Total of Departments	535,600	551,000	652,000	518,000	522,000
Effect of Dept. Capital on Tax Rate	$0.41	$0.43	$0.50	$0.40	$0.40

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. *Town of Wayland*

* * * WARRANT * * *

To any of the Constables of the Town of Wayland, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify all residents of the Town of Wayland who shall be qualified to vote in accord with the provisions of Massachusetts General Laws, Chapter 51, Section 1, to come to their respective polling places (Precincts 1 and 4 in the Gymnasium of the Town Building and Precincts 2 and 3 in the Gymnasium of the Middle School) on:

TUESDAY, APRIL 26, 1994, BETWEEN 7:00 A.M. and 8:00 P.M.

to choose the following Town officers by ballot from Wayland's registered voters for the following terms of office:

One member of the Board of Health,
One member of the Planning Board,
One member of the Park and Recreation Commission,
One member of the Water Commission,
each for one year;

One member of the Board of Health,
One Commissioner of Trust Funds,
each for two years;

Two Selectmen, two School Committee members, one Assessor, one Road Commissioner, one Water Commissioner, two members of the Board of Health, one Commissioner of Trust Funds, two Library Trustees, two Park and Recreation Commissioners,
each for three years;

One member of the Planning Board, one Associate Member of the Planning Board, one member of the Housing Authority,
each for five years;

As well as such other Town Officers as may be necessary;

And to vote "Yes" or "No" upon the following questions:

Question 1:

> "Shall the Town of Wayland be allowed to assess an additional $1,150,091 in real estate and personal property taxes for the purpose of general operating expenditures for the fiscal year beginning July first, nineteen hundred and ninety four?"

Question 2:

> "Shall the Town of Wayland be allowed to exempt from the provisions of Proposition 2½, so called, the amounts required to pay for the bond issued in order to acquire all or a portion of the so-called Paine Estate property containing 166 acres of land, more or less, located at the intersection of Old Connecticut Path (Route 126) and Cochituate Road (Route 27) to be used for general municipal purposes, conservation purposes, recreational purposes, low and moderate income housing purposes, affordable housing purposes and public health and human service purposes or any combination of such purposes?"

You are also required to notify all such residents of Wayland to meet in the High School Field House on:

Thursday, April 28, 1994 at 7:45 P.M.

to act on the following Articles:

ARTICLE 1: RECOGNIZE CITIZENS FOR EXTENSIVE SERVICE TO THE TOWN

Proposed by: Board of Selectmen

To see if the Town will vote to recognize certain citizens of Wayland for their extensive service to the Town of Wayland.

RECOMMENDATION: The Finance Committee recommends approval of this article. Vote: Unanimous.

QUANTUM OF VOTE: Majority.

ARTICLE 2: HEAR REPORTS

Proposed by: Board of Selectmen

To receive and act upon reports of Town officers, agents, trustees, commissioners, boards, and committees.

FINANCE COMMITTEE COMMENTS: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority.

ARTICLE 3: CHOOSE TOWN OFFICERS

Proposed by: Board of Selectmen

To choose Town officers, agents, trustees, councils, commissioners, boards, and committees not elected by the official ballot.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 41, Section 1.

ARTICLE 4: AMEND PERSONNEL BY-LAWS AND WAGE AND SALARY CLASSIFICATION PLAN

Proposed by: Personnel Board

To determine whether the Town will vote to amend the Personnel By-Laws and the Wage and Salary Classification Plan previously adopted by the Town by making the following additions, deletions or modifications thereto, and by establishing effective dates for such amendments;

ADDITIONS/MODIFICATIONS ARE UNDERLINED; DELETIONS ARE CROSSED OUT

FOR ADDITIONAL INFORMATION REGARDING THIS ARTICLE, SEE APPENDIX A

PERSONNEL BY-LAWS

Article III - Wage and Salary Classification Plan

Section 1. The positions of all G and SG Town employees are classified under the following job titles with the wage and salary ranges set forth. Actual pay ranges for the ensuing fiscal year for all non-union employees will be increased by the Personnel Board in an amount not to exceed the percentage increases provided to union employees. Positions not specifically listed in the G or SG Schedules presented in this section, but listed in previous versions of this Plan, are hereby eliminated from the G or SG Schedule of this Wage and Classification Plan.

Administrative and Professional Non-Union G-Schedule

Grade		Minimum	Mid-Point	Maximum
1.	Personnel Director	40,750	46,862	52,975
2.	Water Superintendent	42,380	48,737	55,094
2.	Park & Recreation Superintendent	42,380	48,737	55,094
2.	Library Director	42,380	48,737	55,094
3.	Director Highway Operations	--,--	--,--	--,--
4.	Fire Chief	51,262	58,951	66,640
4.	Police Chief	51,262	58,951	66,640
5.	Finance Director/Town Accountant	53,312	61,309	69,306
6.	Executive Secretary	57,414	66,026	74,638

Non-Administrative/Professional Positions - Non-Union S-G Schedule

SG-4 Administrative Secretary	26,077	33,900

Article XVIII - Grievance Procedure

Section 1. Any employee who feels aggrieved by the administration of any provision of this Plan or By-law may take the matter up with his/her immediate supervisor.

Section 2. If the matter is not cleared up following a discussion with the immediate supervisor, the employee may submit a complaint to the employing agency in writing, which shall then give the employee an informal hearing and attempt to reach a mutually satisfactory adjustment.

Section 3. If the matter is not satisfactorily settled within two weeks after a written complaint is made, either party may submit the question to the Personnel Board. The Personnel Board shall take the matter under advisement, may hold a public or private hearing, and shall render a final and binding decision within thirty days.

FINANCE COMMITTEE COMMENTS: This is the customary Article provided by the Personnel Board with respect to annual changes to the Wage and Salary Classification Plan under Article III of the Personnel By-Laws. The Article includes only step increases for non-union employees. Due to the pending union negotiations, the Article does not reflect any salary increases for either union or non-union employees. Following the union salary settlements, any resulting salary increases for both union and non-union employees will be approved by the FY1996 Annual Town Meeting.

This Article removes from the G and SG schedule all positions which have been included in the new collective bargaining union for supervisory and professional personnel and also establishes updated salary ranges for the G and SG schedule based upon a comparative market study conducted by the Executive Secretary and approved by the Personnel Board and the Board of Selectmen.

The Article also reflects a reclassification of the Finance Director position. The recent comparative study conducted by the Executive Secretary indicated that the Finance Director position is more similar to the Executive Secretary (in terms of relationship to governing board, responsibility for policy development, and educational and experience requirements) than to the other G-6 positions (Fire Chief, Police Chief). The effect of the Article would be to increase the minimum and maximum salary levels for the Finance Director position by 4 per cent.

A new position classification, that of Personnel Director, is included in this Article. It is intended to take the place of the Assistant Executive Secretary position, which has been eliminated.

The Article would further amend the grievance provisions set forth in Section 1, Article XVIII of the Personnel By-Laws and the Wage and Salary Classification Plan by substituting the word "By-Laws" for the word "Plan". This is intended to clarify that the scope of the grievance procedures is intended to include not only grievances as to salary and classification (as is the case at the present time) but also to include grievances as to other matters covered by the By-Laws.

ARGUMENTS IN FAVOR: The changes in the Wage and Salary Classification Plan allow for systematic increases based partly on employee evaluation and provide reasonable growth with regard to current economic conditions and reflect the favorable economic terms of the successful union negotiations. The proposed changes in status of the Finance Director and Personnel Director positions would more accurately correlate with the actual duties and responsibilities of such positions. Similar changes in status have been made in prior years on an individual basis with respect to other Town positions.

The proposed amendment to the grievance provisions should clarify the proper scope of grievance procedure under the By-Laws which, in turn, should facilitate the resolution of employee grievances.

ARGUMENTS OPPOSED: Other evaluation methodologies might produce different results.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 41, Section 108A.

ARTICLE 5: CURRENT YEAR TRANSFER

Proposed by: Finance Committee

To determine whether the Town will appropriate a sum or sums of money for the operation and expenses of various Town departments for the current fiscal year; to determine whether such appropriations shall be provided by transfer from unappropriated available funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or Federal Government, by borrowing or otherwise; and to determine what Town officer, board, or committee, or combination of them, shall be authorized to expend the money or moneys appropriated therefor.

FINANCE COMMITTEE COMMENTS: This Article is presented in the warrant by the Finance Committee to meet obligations for the current Fiscal Year not anticipated at budget time last April.

Snow Removal: This was a particularly bad snow season. This is the largest overrun in this account in recent memory. It reflects the largest snowfall in the recorded history of the state. In addition, for the first time the Town had to purchase sand from outside vendors rather than use sand available from Town land, as in prior years. The Committee recommends in a subsequent Article that Town Meeting retain the Lord property and use the sand thereon so the Town can avoid approximately $35,000 in annual sand costs.

Schools: The first item is Educational Reform Funds of $315,000, which came directly to the Town rather than directly to the Schools as anticipated when the FY94 budget was prepared. Therefore this appropriation is necessary to provide schools with the funding level anticipated when the budget was originally passed.

The second item of $250,000 is the first budget overrun for the schools in many years. It was caused by (1) extremely cold weather resulting in higher utility costs, and (2) unrealized reductions in special education expenses. In addition, increased enrollment at the elementary level resulted in the employment of five additional staff which also represents a significant part of this deficit.

Septage Treatment: These are expenses incurred as a result of the emergency at the facility caused by equipment failure which forced the temporary closing of the facility and the transportation of sewage to other treatment facilities.

Water Department: This resulted from the water shortage last summer and the need of the department to make several emergency repairs to the water system. In addition, extra engineering expenses are anticipated in order to make necessary plans for additional improvements to the water supply system.

Teacher Salary Deferral: This is a partial pay-down of the Teacher Deferral option made in FY92. The original amount deferred was $675,000. This pay-down will reduce the outstanding amount to $364,000, which beginning in FY96 can be amortized over 15 years at $24,000 per year. Moody Investors Service was pleased with the Town's rapid pay-down of this obligation.

ARGUMENTS IN FAVOR: These transfers of funds are necessary for the Town to meet its contractual obligations to employees and its vendors.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5, and Chapter 44, Section 33B. For borrowing, two-thirds - see Chapter 44, Section 7.

CURRENT YEAR TRANSFERS

SNOW REMOVAL	
HIGHWAY OVERTIME (SNOW REMOVAL)	$40,000
HIGHWAY SNOW REMOVAL	$70,000
TOTAL SNOW REMOVAL	$110,000
SCHOOLS	
SCHOOL REFORM AID APPROPRIATION	$315,000
SCHOOL AREA 1	$250,000
TOTAL SCHOOLS	$565,000
SEPTAGE TREATMENT CAPITAL REPAIR	$60,000
WATER DEPARTMENT	
MAINT/ OPERATING EXPENSES	$115,000
TOTAL WATER	$115,000
MISC.	
TEACHER SUMMER SALARIES	$25,000
GRAND TOTAL	$875,000

SOURCES:

FUNDING SOURCES:	
ROAD RESURFACING	$35,000
SCHOOL REFORM	$315,000
SEPTAGE FUND BAL	$60,000
WATER RETAINED EARNINGS	$115,000
FREE CASH	$350,000
TOTAL SOURCES	$875,000

ARTICLE 6: FY95 OMNIBUS BUDGET

Proposed by: Finance Committee

To determine what sum of money the Town will appropriate for the operation and expenses of the Town, for the ensuing fiscal year, including capital expenditures for equipment, improvements or other purposes, and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

FINANCE COMMITTEE COMMENTS: See Finance Committee report for budget information.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5, and Chapter 44, Section 33B.

Motion Under Article 6.

For what it considers to be the proper management of the Town and its finances, the Finance Committee makes the following recommendations, and they are, therefore, incorporated under the motion to be made under Article 6 at the Annual Town Meeting, as follows:

"That the Executive Secretary be charged with responsibility for (1) the operation, maintenance, and administration of the Wayland Town Building, the Public Safety Building, and the Cochituate Town Building, their equipment, and their grounds, as well as (2) the supervision, except for matters relating to policy, of all employees in those buildings, other than elected officials, non-salaried appointed officials, and employees of the School Department;

That the operation of the landfill be under the supervision of the Road Commissioners;

That the appropriation under Conservation Commission for "Conservation Fund" be maintained as a fund against future purchases and not be expended without future vote of the Finance Committee and Board of Selectmen;

That all purchases of data processing equipment be submitted to the Information Systems Committee for approval before such purchase is made;

That the appropriation for 'Hydrant Rental' of $18,000 for the Water Department granted in the budget be transferred to 'Water Available Surplus';

That the Office of the Town Clerk be continued on a salary basis and that all fees from whatever source derived be turned over to the Town as Town income;

That all fees, wages, or payments made to the Tree Warden, from whatever source, be turned over to the Town as Town income;

That the Director of Youth and Adolescent Services and Staff be under the jurisdiction of the Youth Advisory Committee which shall report to the Town on the activities of the Director of Youth and Adolescent Services and Staff at the Annual Town Meeting. The Director of Youth and Adolescent Services and Staff will receive administrative support from the School Department."

	FISCAL 95 BUDGET	EXPENDED FY 1993	APPROPRIATED FY 1994	OVERRIDE BUDGET FY 95	NON OVERRIDE
	SELECTMEN				
1	SALARIES	$500	$500	$500	
2	EXPENSE	$4,225	$2,750	$2,780	
3	OTHER,METRO WEST	$2,360	$4,050	$4,220	
4	MASS MUNICIP DUES	$2,557	$2,700	$2,900	
5	JCC STUDY	$5,000	$0	$0	
	TOTAL SELECTMEN	$14,642	$10,000	$10,400	$10,400
	CIVIL DEFENSE				
6	SALARY	$3,009	$2,500	$2,500	
7	EQUIP, AMMO, SUPPLIES	$5,206	$5,858	$5,858	
8	UNIFORMS	$1,072	$930	$930	
	TOTAL CIVIL DEFENSE	$9,287	$9,288	$9,288	$9,288
	TOWN OFFICE				
	SALARIES:				
	EXECUTIVE SECRETARY		$68,146	$70,105	
	ASST. EXEC. SECRTY		$24,853	$26,193	
	FIN. DIR./TOWN ACCT.		$62,520	$64,317	
	OFFICE ADMIN		$30,199	$30,547	
	S. SCHEDULE		$28,558	$27,810	
	CLERICAL		$69,944	$67,495	
	OVERTIME/LONGEVITY		$2,000	$2,000	
9	TOTAL SALARIES	$261,018	$286,220	$288,467	$288,467
10	EXPENSE	$46,184	$41,800	$43,800	
11	SAFETY IMPROV PROJECT	$48	$0	$0	
12	EQUIPMENT	$3,318	$5,000	$5,000	
13	TELEPHONES	$31,106	$32,000	$32,000	
14	CONTRACT SERVICES	$28,000	$20,000	$16,500	
15	ENERGY COMMITTEE 82	$218	$0	$0	
	TOTAL TOWN OFFICE	$369,892	$385,020	$385,767	$385,767
	WAYLAND TOWN BUILDING				
16	SALARIES	$56,435	$60,991	$59,323	
17	BUILDING UTILITIES	$71,395	$68,100	$71,500	
18	EXPENSE	$25,391	$22,100	$22,100	
	TOTAL TOWN BUILDING	$153,221	$151,191	$152,923	$152,923
	OTHER TOWN BUILDG-COCHIT				
19	EXPENSES	$10,469	$16,500	$16,500	$16,500
	DATA PROCESSING				
	MANAGER	$48,002	$25,137	$31,230	
	COMPUTER OPERATOR	$1,100	$1,100	$1,100	
20	TOTAL SAL	$49,102	$26,237	$32,330	$32,330
	EXPENSES				
21	FORMS,SUPPLIES	$21,390	$20,000	$19,100	
22	EDUCATION/TRAVEL	$712	$0	$1,100	
	EQUIPMENT				
23	RENTAL AND REPAIRS	$14,137	$15,250	$12,750	
24	NEW APPLICATIONS	$0	$4,000	$3,500	

	FISCAL 95 BUDGET	EXPENDED FY 1993	APPROPRIATED FY 1994	OVERRIDE BUDGET FY 95	NON OVERRIDE
25	PROFESSIONAL SERVICES	$13,852	$17,700	$14,400	
	TOTAL DATA PROCESSING	$99,193	$83,187	$83,180	$83,180
	TREASURER/COLLECTOR				
	TREASURER/COL. SALARY	$40,989	$43,071	$43,534	
	CLERICAL SALARY	$47,151	$50,476	$63,571	
26	TOTAL SALARIES	$88,140	$93,547	$107,105	$107,105
	EXPENSES:				
27	OPERATING EXPENSE	$1,966	$2,267	$2,267	
28	TAX TITLE EXPENSE	$5,765	$10,344	$6,080	
29	EXCISE TAX PROGRAM	$1,500	$0	$0	
30	BANKING SERVICES	$12,926	$15,000	$14,353	
31	LOCK BOX SEVICES	$10,745	$13,589	$13,389	
32	COMPUTER TRAINING	$122	$600	$600	
33	MAILING SERVICE	$0	$1,575	$1,575	
	TOTAL TREAS/COLLECTOR	$121,164	$136,922	$145,369	$145,369
	ASSESSORS				
34	SALARIES	$4,594	$4,600	$4,600	
35	PROF/CLERICAL	$57,185	$78,100	$82,290	
36	EXPENSE	$5,500	$5,500	$5,500	
37	PROF SERVICES	$23,010	$20,500	$20,500	
38	OTHER EXPENSE	$3,000	$4,000	$4,000	
39	SPEC BUDGET ITEM-REVAL FUND	$9,611	$35,000	$35,000	
	TOTAL ASSESSORS	$102,900	$147,700	$151,890	$151,890
40	FINANCE COMMITTEE	$0	$160	$160	$160
	PERSONNEL BOARD				
41	EXPENSE	$150	$500	$500	
42	ADJUSTMENT FUND	$0	$7,500	$7,500	
	TOTAL PERSONNEL BOARD	$150	$8,000	$8,000	$8,000
	TOWN COUNSEL				
	PROFESSIONAL SERVICES				
43	ASSOC. TOWN COUNSEL	$9,459	$14,000	$17,000	
44	LABOR COUNSEL	$0	$6,000	$0	
45	PROFESSIONAL SERVICES	$5,638	$0	$0	
46	TOWN COUNSEL	$43,394	$47,500	$51,500	
47	MISCELLANEOUS	$0	$2,500	$2,600	
	TOTAL PROFESSIONAL SER	$58,491	$70,000	$71,100	$71,100
48	LEGAL EXPENSES	$6,057	$0	$0	
49	TAX TITLE	$1,156	$0	$0	
50	TOTAL TOWN COUNSEL	$65,704	$70,000	$71,100	$71,100
	REGISTRARS				
51	SALARY	$675	$675	$675	
52	LISTING	$896	$1,500	$1,500	
	TOTAL REGISTRARS	$1,571	$2,175	$2,175	$2,175
	TOWN CLERK				
53	TOWN CLERK SALARY	$30,000	$31,638	$35,000	

	FISCAL 95 BUDGET	EXPENDED FY 1993	APPROPRIATED FY 1994	OVERRIDE BUDGET FY 95	NON OVERRIDE
54	TOWN CLERK ADDED COMP	$400	$400	$400	
55	CLERICAL	$17,940	$19,550	$20,570	
56	EXPENSE	$2,474	$2,771	$2,750	
	TOTAL TOWN CLERK	$50,814	$54,359	$58,720	$58,720
	ELECTIONS				
57	OFFICERS SALARIES	$5,315	$2,557	$2,557	
58	EXPENSE	$4,960	$3,740	$3,740	
	TOTAL ELECTIONS	$10,275	$6,297	$6,297	$6,297
	PLANNING BOARD				
59	EXPENSE	$5,700	$4,150	$5,150	
60	PLANNING ADMINISTRATOR SAL	$44,183	$46,599	$48,055	
	TOTAL PLANNING BOARD	$49,883	$50,749	$53,205	$53,205
	TOWN SURVEYOR				
	TOWN SURVEYOR SAL	$48,459	$51,405	$51,358	
	SURVEY/COMP SPEC SAL	$39,094	$38,925	$41,297	
61	TOTAL SAL	$87,553	$90,330	$92,655	$92,655
62	EXPENSE	$2,335	$2,475	$2,400	
63	VEHICLE EXPENSE	$235	$600	$600	
64	COMPUTER SYSTEM MAINT	$4	$3,250	$3,250	
65	COMPUTER TRAINING	$1,750	$1,400	$1,600	
66	IMPLEMNT. ASST.	$112	$0	$0	
	TOTAL TOWN SURVEYOR	$91,989	$98,055	$100,505	$100,505
	CONSERVATION				
67	EXPENSE	$5,899	$6,113	$6,113	
68	PROF SERVICES/MISC	$250	$1,500	$1,500	
69	SALARIES	$33,853	$39,301	$41,126	
70	CAPITAL PURCHASE	$0	$3,000	$0	
	TOTAL CONSERVATION	$40,002	$49,914	$48,739	$48,739
	HISTORICAL COMMISSION				
71	PROF SERVICES	$775	$0	$0	
72	EXPENSE	$140	$1,114	$1,114	
	TOTAL HISTORICAL COMM	$915	$1,114	$1,114	$1,114
73	SURFACE WATER QUALITY COM	$8,782	$4,920	$4,920	$4,920
74	HISTORIC DISTRICT COMM	$33	$100	$150	$150
	COUNCIL ON AGING				
75	SALARIES	$36,897	$45,016	$57,485	$46,846
76	OPERATING EXPENSE	$3,501	$3,500	$3,500	
77	EQUIPMENT	$400	$400	$400	
78	TRANSPORTATION	$22,698	$23,600	$24,829	
	TOTAL COUNCIL ON AGING	$63,496	$72,516	$86,214	$75,575
	TOTAL GENERAL GOVERNMENT	$1,264,382	$1,358,167	$1,396,616	$1,385,977

	FISCAL 95 BUDGET	EXPENDED FY 1993	APPROPRIATED FY 1994	OVERRIDE BUDGET FY 95	NON OVERRIDE
	POLICE				
	SALARIES				
	POLICE CHIEF SALARY	$51,293	$53,847	$56,643	
	LIEUTENANT SALARY	$46,229	$42,446	$45,085	
	YOUTH OFFICER SAL	$34,614	$0	$0	
	SERGEANTS SALARY	$130,593	$181,140	$185,566	
	DETECTIVES SAL	$99,900	$0	$0	
	SPECIALISTS	$0	$126,636	$128,044	
	PATROLMEN SAL	$329,278	$316,406	$344,053	$313,014
	INTERNS SAL	$6,207	$6,396	$6,396	
	OVERTIME SAL	$118,421	$84,445	$84,445	
	HOLIDAY SAL	$32,396	$45,486	$45,461	
	SCHOOL TRAFFIC SUPR	$10,960	$14,114	$14,114	
	COURT TIME	$8,052	$12,000	$12,000	
	CLERK	$27,794	$28,572	$28,902	
	TUITION REIMB	$1,000	$1,900	$1,500	
	NIGHT DIFFERENTIAL	$14,546	$16,183	$15,038	
	LONGEVITY	$0	$3,650	$3,650	
	PROFESSIONAL STIPEND	$0	$7,500	$7,500	
	ED. INCENTIVE	$0	$53,128	$43,291	
1	TOTAL SALARIES	$911,283	$993,849	$1,021,688	$990,649
	EXPENSE:				
2	OPERATING EXPENSE	$11,853	$11,850	$11,850	
3	UNIFORM EXPENSE	$13,475	$14,800	$14,800	
4	TRAINING EXPENSE	$29,961	$34,000	$34,000	
5	YOUTH OFFICER EXPENSE	$800	$800	$800	
6	CRIME PREVENTION	$773	$800	$800	
7	SPECIAL SERVICES	$500	$500	$500	
8	ANNUAL PHYSICALS	$1,872	$2,000	$2,000	
9	OUT-OF-STATE TRAVEL	$1,509	$1,500	$1,500	
10	PUBLIC SAFETY COMPUTER	$5,000	$5,000	$5,000	
10A	LINE PAINTING	$0	$0	$10,000	
	EQUIPMENT				
11	POLICE CARS PURCHASE	$62,100	$60,100	$61,650	
12	VEHICLE OPERATION EXPENSE	$14,992	$15,000	$15,000	
13	NEW EQUIPMENT,MISC,OFFICE	$2,098	$2,000	$4,175	
14	OTHER EQUIPMENT	$0	$2,103	$2,103	
15	EQUIPMENT MAINT & REPAIR	$5,065	$5,600	$5,600	
16	VEHICLE GASOLINE	$21,000	$21,000	$21,000	
	TOTAL POLICE DEPT	$1,082,281	$1,170,902	$1,212,466	$1,181,427
	FIRE				
	SALARIES				
	CHIEF SALARY	$52,087	$54,931	$56,643	
	DEPUTY CHIEF SAL	$41,017	$42,440	$42,916	
	CAPTAINS SAL	$243,577	$114,713	$115,989	
	LIEUTENANTS SAL	$0	$139,642	$141,196	
	FIREFIGHTERS SAL	$465,928	$515,491	$522,534	
	INCENTIVE & EMT	$34,725	$36,500	$36,500	
	OVERTIME	$79,222	$70,000	$73,000	
	CALLBACK PAY	$12,385	$10,000	$10,000	
	HOLIDAY PAY	$41,110	$43,438	$43,596	
	CALLMEN HOURLY	$4,437	$5,000	$5,000	
	CALLMEN ANNUALLY	$4,325	$4,400	$4,400	
	CLERICAL PART TIME	$2,508	$8,665	$10,000	
	CALLBACK PAY: AMBULANCE	$17,468	$20,000	$21,000	
17	TOTAL SALARIES	$998,789	$1,065,220	$1,082,774	$1,082,774

	FISCAL 95 BUDGET	EXPENDED FY 1993	APPROPRIATED FY 1994	OVERRIDE BUDGET FY 95	NON OVERRIDE
18	OPERATING EXPENSE	$7,639	$8,400	$9,400	
19	AMBULANCE EXPENSE	$4,999	$5,000	$5,000	
20	FIRE ALARM SYSTEM EXPENSE	$2,800	$3,100	$3,100	
21	TRAINING AND EDUCATION	$1,999	$2,000	$4,000	
22	UNIFORM EXPENSE	$10,900	$10,900	$10,900	
23	OUT OF STATE TRAVEL	$500	$500	$0	
24	PHYSICAL EXAMS	$753	$1,500	$1,500	
	EQUIPMENT				
25	MISC. EQUIPMENT & HOSE	$13,400	$13,000	$15,000	
26	EQUIPMENT MAINTENANCE	$8,005	$9,000	$9,000	
27	EQUIPMENT RENTAL	$137	$180	$220	
28	VEHICLE GASOLINE	$5,200	$5,000	$6,000	
29	COMPUTER	$4,721	$5,000	$5,000	
	TOTAL FIRE DEPT.	$1,059,842	$1,128,800	$1,151,894	$1,151,894
	INSPECTION				
	SALARIES				
	BLDG.&ZONING INSP.SAL	$34,951	$37,816	$38,240	
	DEP BLDG INSP	$0	$0	$1,538	
	SUB INSPECTOR SAL	$2,107.00	$2,704	$1,234	
	WIRING INSPECTOR	$9,341	$10,258	$16,335	
	GAS/PLMING INSPECTOR	$9,340	$10,258	$0	
	PLUMBING INSPECTOR	$0	$0	$16,335	
	CLERICAL	$32,528	$33,815	$32,986	
	SEALER OF WEIGHTS,MEAS	$596	$500	$500	
30	TOTAL SALARIES	$88,863	$95,351	$107,168	$107,168
	EXPENSE:				
31	BUILDING & ZONING EXPENSE	$3,247	$3,375	$4,650	
32	INSPECTORS EXPENSE	$2,100	$2,215	$2,450	
33	ZONING BOARD EXPENSE	$782	$785	$785	
34	PROFESSIONAL SERVICE	$0	$1,175	$800	
35	ZONING BY-LAWS COMMITTEE	$759	$0	$0	
	EQUIPMENT				
36	VEHICLE EXPENSE	$983	$1,200	$3,000	
37	VEHICLE GASOLINE	$840	$560	$360	
	DOG OFFICER:				
38	DOG OFFICER SALARY	$25,318	$26,352	$27,148	
39	DOG OFFICER EXPENSE	$1,772	$900	$2,100	
40	BOARD VET FEES	$630	$1,670	$1,670	
41	VEHICLE EXPENSE	$0	$200	$200	
42	PROFESSIONAL SERVICES	$0	$700	$700	
	TOTAL INSPECTION	$125,294	$134,483	$151,031	$151,031
	JOINT COMMUNICATIONS				
43	DISPATCHERS SAL	$205,912	$207,575	$212,013	
44	OPERATING EXPENSE	$18,615	$20,395	$20,395	
45	BLDG. EXPENSE,MAINT,REPAIR	$12,599	$12,600	$12,600	
46	BLDG. EXP UTILITIES	$47,400	$47,400	$47,400	
47	REPAIRS PUBLIC SAFETY BLDG.	$7,547	$10,000	$13,000	
	TOTAL JOINT COMM	$292,073	$297,970	$305,408	$305,408
	TOTAL PROTECTION	$2,559,490	$2,732,155	$2,820,799	$2,789,760

	FISCAL 95 BUDGET	EXPENDED FY 1993	APPROPRIATED FY 1994	OVERRIDE BUDGET FY 95	NON OVERRIDE
	BOARD OF HEALTH				
	SALARIES:				
	BOARD MEMBERS	$150	$250	$250	
	SECRETARY TO THE BOARD	$25,716	$26,567	$26,862	
	SUB SECRETARY	$200	$720	$720	
	ANIMAL INSPECTOR	$804	$804	$804	
	HEALTH DIRECTOR	$39,813	$41,987	$38,574	
	ANIMAL CONTROL OFFICER	$0	$3,000	$7,200	
	SANITARY INSPECTOR	$0	$0	$33,000	
1	TOTAL SALARIES	$66,683	$73,328	$107,410	$107,410
	EXPENSES:				
2	OFFICE EXPENSE	$3,870	$4,400	$4,400	
3	IN STATE TRAVEL EXPENSE	$0	$175	$175	
	CONTRACT/PROF SERVICES				
4	MENTAL HEALTH CLINICS	$40,430	$37,430	$37,430	
5	PARMENTER NURSING CARE	$121,247	$126,247	$126,247	
6	MOSQUITO CONTROL	$14,000	$25,652	$15,652	
7	PROFESSIONAL SERVICES	$4,500	$0	$0	
	SPECIAL BUDGET ITEMS:				
8	WATER QUALITY STUDY	$705	$3,500	$3,500	
9	HAZARDOUS WASTE MGT	$9,960	$18,000	$18,000	
10	SANITARIAN & ENVIRON	$34,654	$40,310	$8,000	
	TOTAL BOARD OF HEALTH	$296,049	$329,042	$320,814	$320,814
	HIGHWAY				
	SALARIES:				
	DIRECTOR OF HIGHWAY	$49,673	$52,385	$54,022	
	CLERK SALARY	$45,617	$48,520	$49,730	
	HIGHWAY LABOR SALARY	$329,262	$375,495	$379,618	
	OVERTIME,LABOR	$95,453	$45,000	$45,000	
	SECRETARIAL SERVICES, COMMISSI	$0	$5,000	$5,000	
1	TOTAL SALARIES	$520,005	$526,400	$533,370	$533,370
	MAINTENANCE:				
2	MAINTENANCE OF ROADS	$29,956	$30,000	$30,000	
3	MAINTENANCE OF EQUIPMENT	$76,258	$68,000	$70,000	
4	SNOW REMOVAL	$76,932	$51,000	$51,000	
5	SNOW REMOVAL/PRIVATE WAYS	$7,000	$7,000	$7,000	
	CONTRACT/PROFESSIONAL SERVICES				
6	CONTRACT BASIN CLEANING	$13,000	$15,000	$15,000	
7	CONTRACT LINE PAINTING	$9,879	$8,000	$0	
8	ROAD RESURFACING	$76,862	$118,500	$118,500	
9	CRACK SEALING	$7,995	$10,000	$10,000	
10	STONE SEALING	$0	$8,000	$10,000	
	EQUIPMENT				
11	EQUIPMENT MISC.	$7,000	$7,000	$10,000	
12	HIGHWAY GAS	$741	$0	$0	
	BUILDING MAINTENANCE:				
13	HIGHWAY GARAGE REPAIR	$28,991	$5,000	$7,000	
14	HIGHWAY GARAGE UTILITIES	$27,167	$20,000	$20,000	
15	OTHER GARAGE EXPENSE	$4,923	$0	$0	
16	OFFICE EXPENSE	($601)	$6,000	$6,000	
	TOTAL HIGHWAY	$886,108	$879,900	$887,870	$887,870

	FISCAL 95 BUDGET	EXPENDED FY 1993	APPROPRIATED FY 1994	OVERRIDE BUDGET FY 95	NON OVERRIDE
	HIGHWAY-LANDFILL				
17	SALARIES:	$107,429	$120,195	$123,230	
	EXPENSE:				
18	LEACHATE COLLECTION	$63,708	$45,000	$40,000	
19	DISPOSAL OF WOOD	$14,838	$17,000	$17,500	
20	FUEL	$0	$8,000	$9,000	
	PROFESSIONAL SERVICES				
21	MISC. ENGINEERING	$23,968	$25,000	$35,000	
22	LANDFILL CAP AND CLOSURE	$0	$17,500	$0	
	BUILDING:				
23	REPAIRS	$3,476	$4,500	$4,000	
24	UTILITIES	$5,741	$6,500	$6,500	
25	OTHER EXPENSE	$5,997	$8,000	$12,000	
26	MAINT REPAIRS	$4,687	$15,000	$22,500	
27	LEASE EQUIPMENT	$83,840	$74,700	$74,700	
28	OTHER EXPENSE: COVER	$4,995	$4,000	$20,317	
29	MISC. EQUIPMENT	$4,987	$6,000	$3,000	
	TOTAL LANDFILL	$323,666	$351,395	$367,747	$367,747
	WELFARE				
1	VET BENEFIT APPROP	$971	$4,200	$4,000	
2	MISCELLANEOUS	$0	$250	$200	
3	SALARIES	$2,600	$2,600	$2,850	
	TOTAL WELFARE	$3,571	$7,050	$7,050	$7,050
	SCHOOLS				
1	REGULAR INSTRUCTION 1	$6,661,915	$7,196,567	$7,662,868	
2	SPECIAL INSTRUCTION 2	$1,796,706	$1,929,092	$2,190,408	
3	INSTRUCTIONAL SERVICES 3	$1,553,439	$1,660,233	$1,939,072	
4	OPERATIONS SERVICES 4	$1,340,957	$1,265,046	$1,354,424	
5	POLICY ADMIN. SERV. 5	$503,356	$509,483	$524,193	
6	OUT OF STATE TRAVEL 6	$11,591	$13,800	$13,256	
7	SCHOOL REFORM AID APPROP		$315,000	$315,000	
	TOTAL SCHOOLS	$11,867,964	$12,889,221	$13,999,221	$12,899,221
8	REGIONAL VOCATIONAL SCHOOL	$208,385	$222,712	$237,662	$237,662
	DIRECTOR YOUTH SERVICES				
	DIRECTOR YOUTH SERVICES	$39,813	$41,990	$43,623	
	ASSOC DIRECTOR YOUTH SER	$32,069	$33,379	$41,038	
9	TOTAL YOUTH SERV SAL	$71,882	$75,369	$84,661	$84,661
10	EXPENSE	$1,970	$2,564	$2,564	
11	AUTOMOBILE EXPENSE	$900	$200	$100	
12	AUTOMOBILE REPAIR	$0	$800	$500	
	TOTAL DIR YOUTH SERVICES	$74,752	$78,933	$87,825	$87,825
	LIBRARY				
	SALARIES				
	LIBRARY DIRECTOR	$45,284	$47,740	$49,821	
	ADM ASSISTANT	$26,702	$24,492	$24,813	
	CHILDREN'S LIBRARIAN	$30,562	$28,358	$28,767	
	ASST. CHILDREN'S LIBRARIAN	$22,858	$24,283	$24,146	
	LIBRARY ASSISTANTS	$57,501	$60,796	$62,125	

	FISCAL 95 BUDGET	EXPENDED FY 1993	APPROPRIATED FY 1994	OVERRIDE BUDGET FY 95	NON OVERRIDE
	PAGES SALARY	$5,926	$6,201	$6,388	
	CLERKS SALARY	$13,739	$12,000	$12,400	
	CUSTODIAN SALARY	$24,508	$23,627	$19,833	
	REF LIBRARIAN/SUNDAY	$1,307	$1,876	$1,700	
	TECH SERVICES & REF	$33,226	$35,043	$35,605	
	CIRCULATION	$25,749	$27,294	$34,017	
	SATURDAY DIFFERENTIAL	$0	$576	$540	
	EVEN DIFFERENTIAL	$0	$1,100	$1,000	
1	TOTAL SALARIES	$287,362	$293,386	$301,155	$301,155
2	OPERATING EXPENSE	$35,000	$35,000	$35,000	
3	OUT OF STATE TRAVEL	$0	$550	$550	
4	TUITION REIMBURSEMENT	$1,120	$1,500	$1,500	
5	MATERIALS PURCHASE	$56,000	$52,300	$62,900	$54,487
6	MATERIALS: STATE AID	$0	$6,000	$6,000	
7	BUILDING REPAIRS	$3,500	$3,500	$3,500	
8	LIBRARY AUTOMATION	$18,762	$20,000	$20,000	
	TOTAL LIBRARY	$401,744	$412,236	$430,605	$422,192
	PARK & RECREATION				
	SALARIES:				
	SUPERINTENDENT	$50,937	$53,539	$55,212	
	LABOR	$122,150	$176,784	$178,764	
	CLERICAL REGULAR	$24,817	$25,292	$25,575	
	FEE SUPPORT	$47,620	$0	$0	
1	TOTAL SALARIES	$245,524	$255,615	$259,551	$259,551
	EXPENSE:				
2	REPAIRS & MISC.	$38,048	$37,980	$37,980	
3	MATERIALS & SUPPLIES	$8,474	$8,480	$8,480	
4	UNIFORM EXPENSE	$3,342	$3,360	$3,360	
5	TREE PLANTING	$0	$1,500	$1,500	
6	PLAYGROUND SUPPLY	$0	$0	$500	
7	RECORDED SERVICES	$469	$500	$500	
8	PLAYGROUND APPARATUS	$500	$500	$0	
9	TRAVEL & DUES IN STATE	$500	$500	$500	
10	TRAVEL OUT OF STATE	$1,048	$1,050	$1,050	
	EQUIPMENT				
11	MISC SMALL EQUIPMENT	$1,000	$1,000	$1,000	
12	REPAIR SUPPLY & EQUIP	$4,476	$4,500	$4,500	
	BUILDING REPAIRS				
13	LIGHTING, ETC.	$4,353	$4,505	$4,505	
	CONTRACT/PROF SERVICES				
14	TREE TRIMMING	$17,862	$18,000	$18,000	
15	TREE PLANTING	$1,499	$0	$0	
16	PUBLIC WORKS EXPENSE	$1,932	$2,000	$2,000	
17	DUTCH ELM DISEASE EXP	$0	$800	$800	
	TOTAL PARK & RECREATION	$329,027	$340,290	$344,226	$344,226
18	FEE SUPPORTED PROGRAMS	$287,930	$287,280	$287,290	$287,290
	UNCLASSIFIED				
1	INSURANCE GENERAL	$282,755	$250,000	$270,000	
2	INSURANCE 32B	$1,165,511	$1,365,000	$1,450,000	

	FISCAL 95 BUDGET	EXPENDED FY 1993	APPROPRIATED FY 1994	OVERRIDE BUDGET FY 95	NON OVERRIDE
3	UNEMPLOYMENT COMPENSATION	$18,477	$10,000	$10,000	
4	STREET LIGHTING	$81,155	$93,000	$93,000	
5	HYDRANT RENTAL	$18,000	$18,000	$18,000	
6	TOWN MEETING WARRANT	$5,421	$16,000	$16,000	
7	RESERVE FUND	$0	$100,000	$100,000	
8	PUBLIC CEREMONIES	$1,568	$2,500	$2,500	
9	SURETY BONDS	$784	$800	$800	
10	TOWN CLOCKS	$65	$200	$200	
11	NON CONTRIBUTORY PENSION	$26,462	$31,000	$31,000	
12	PENSION DISABILITY ACCT	$10,000	$10,000	$10,000	
13	OCCUPATIONAL HEALTH NURSE	$5,602	$6,000	$6,000	
14	MEDICAL CONTRIBUTION	$55,000	$55,000	$55,000	
15	RESERVE FOR SAL SETTLEMENT	$0	$0	$95,000	
	TOTAL UNCLASSIFIED	$1,670,800	$1,957,500	$2,157,500	$2,157,500
	DEBT AND INTEREST				
	INTEREST				
1	BOND ANTICIPATION NOTES	$5,936	$10,000	$10,000	
2	BOND ANTICIPATION NOTES EX	$35,707	$200,000	$0	
3	FAAN	$2,682	$2,800	$0	
4	ANTICIPATION REVENUE	$0	$10,000	$10,000	
5	MULTI PURPOSE 1985 EXEMPT	$12,600	$8,400	$4,200	
6	MULTI PURPOSE 1986 EXEMPT	$30,625	$21,875	$13,125	
7	MULTI PURPOSE 1986	$7,875	$5,425	$3,150	
8	MULTI PURPOSE 1988	$35,520	$23,480	$19,000	
9	ROAD ISSUE 1987 EXEMPT	$141,750	$116,550	$91,125	
10	BOND ISSUE 1989	$9,300	$6,510	$5,115	
11	BOND ISSUE EXEMPT 1989	$103,075	$87,265	$71,455	
12	STATE HOUSE NOTE,INT	$580	$0	$0	
13	MULTI PURPOSE EXEMPT 1990	$51,015	$44,873	$38,678	
14	MULTI PURPOSE EXEMPT 1990	$2,795	$1,918	$1,033	
15	MULTI PURP EX 91 HIGH SCHL	$400,698	$346,775	$324,025	
16	MULTI PURP EX 91 LOKER	$73,290	$65,520	$57,750	
17	MULTI PURP EX 91 LANDFILL	$24,915	$21,585	$18,255	
18	MULTI PURPOSE EQ 1992	$0	$28,257	$21,627	
19	MULTI PURPOSE COMP 1992	$0	$3,876	$2,979	
20	MULTI PURP EXEM SCHL 1993	$0	$0	$228,377	
21	MULTI PURPOSE EQUIPMENT	$0	$0	$20,370	
	MATURING DEBT				
22	REGISTERED BOND COST	$1,296	$1,296	$1,296	
23	MULTI PURPOSE 1985 EXEMPT	$60,000	$60,000	$60,000	
24	MULTI PURPOSE 1986 EXEMPT	$125,000	$125,000	$125,000	
25	MULTI PURPOSE 1986	$35,000	$35,000	$30,000	
26	NEW BOND ISSUE 1988	$215,000	$80,000	$80,000	
27	ROAD ISSUE 1987 EXEMPT	$450,000	$450,000	$450,000	
28	BOND ISSUE 1989 EXEMPT	$255,000	$255,000	$255,000	
29	BOND ISSUE 1989	$70,000	$20,000	$25,000	
30	STATE HOUSE NOTES	$8,000	$0	$0	
31	MULTI PURPOSE EXEMPT 1990	$105,000	$105,000	$105,000	
32	MULTI PURPOSE EXEMPT 1990	$15,000	$15,000	$15,000	
33	MULTI PURP EX 91 HIGH SCHL	$330,000	$325,000	$325,000	
34	MULTI PURP EX 91 LOKER	$140,000	$140,000	$140,000	
35	MULTI PURP EX 91 LANDFILL	$60,000	$60,000	$60,000	
36	MULTI PURPOSE EQUIP 1992	$0	$172,000	$167,000	
37	MULTI PURPOSE COMP 1992	$0	$23,000	$23,000	
38	MULTI PURP EXEMPT SCHL 1993	$0	$0	$226,000	
39	MULTI PURP EQUIP 1993	$0	$0	$89,000	
	TOTAL DEBT & INTEREST	$2,807,659	$2,871,405	$3,116,560	$3,116,560
	GRAND TOTAL BUDGET	$22,981,527	$24,717,286	$26,461,785	$25,311,694

CAPITAL BUDGET		
SCOTT AIR PACKS (FIRE)	$8,000	
JAWS OF LIFE (FIRE)	$20,000	
MOWER (PARK)	$18,500	
VENTILATION (HIGHWAY)	$35,000	
TOTAL CAPITAL BUDGET	$81,500	
HIGHWAY ROAD REPAIRS	$234,344	STATE TRANSP FUNDS

TABLE NO.1

WAYLAND INCOME AND EXPENSE STATEMENT	FISCAL 1990	FISCAL 1991	FISCAL 1992	FISCAL 1993	FISCAL 1994	FISCAL 1995
BUDGET	$20,227,536	$22,456,380	$22,939,371	$23,613,638	$24,374,786	$26,461,785
ARTICLES AND WATER BUDGET	$1,435,404	$1,254,162	$1,344,393	$1,228,671	$1,933,315	$5,761,881
TOTAL TOWN EXPENSE	$21,662,940	$23,710,542	$24,283,764	$24,842,309	$26,308,101	$32,223,666
NET CHERRY SHEET	($981,332)	($1,413,738)	($445,612)	($588,104)	($498,275)	($995,338)
OVERLAY EXPENSE	$322,321	$200,000	$200,000	$200,000	$200,000	$200,000
LOCAL RECEIPTS	($2,541,875)	($2,461,337)	($2,077,105)	($2,269,935)	($2,339,500)	($2,308,000)
SUMMER SALARY ADJUSTMENT			($675,661)			
OTHER SOURCES: FREE CASH, BORROWINGS, ETC.	($2,088,474)	($1,462,660)	($2,023,493)	($1,747,671)	($2,662,846)	($6,279,008)
TO BE RAISED BY TAXATION	$16,373,580	$18,572,807	$19,261,893	$20,436,599	$21,007,480	$22,841,320
ASSESSED VALUATION	$1,310,935,157	$1,320,389,782	$1,322,024,252	$1,203,568,850	$1,212,398,850	$1,293,797,510
TAX RATE	$12.49	$14.07	$14.57	$16.98	$17.33	$17.65

TABLE NO.2

HISTORICAL BUDGET SUMMARY

FISCAL YEAR	SCHOOL	TOWN	TOTAL	INCREASE	%	FIXED COSTS*	OPERATING BUDGET
FY 1995	$14,263,883	$12,224,902	$26,461,785	$1,744,499	7.06%	1.39%	5.67%
FY 1994	$12,796,933	$11,577,853	$24,374,786	$761,148	3.22%	0.12%	3.10%
FY 1993	$12,350,106	$11,263,532	$23,613,638	$675,497	2.94%	2.89%	0.05%
FY 1992	$12,341,350	$10,596,791	$22,938,141	$961,381	4.37%	1.09%	3.28%
FY 1991	$11,573,127	$10,403,633	$21,976,760	$1,917,840	9.56%	4.43%	5.13%
FY 1990	$10,873,457	$9,185,463	$20,058,920	$379,214	1.93%	0.76%	1.17%

*INCLUDES:FUNDED DEBT, INTEREST, HEALTH INS., BUILDING INS. (PROP/LIAB)

TABLE NO. 3

TOWN REVENUES	FY 1990	FY 1991	FY 1992	FY 1993	FY 1994	FY 1995
AUTO EXCISE	$1,000,000	$895,000	$815,000	$900,000	$950,000	$1,000,000
FEES, FINES, INTEREST	$1,541,875	$1,566,337	$1,562,000	$1,369,900	$1,390,000	$1,308,000
NET REC FROM STATE	$1,771,326	$1,599,108	$1,232,860	$1,483,180	$1,785,863	$1,827,338
TOTAL	$4,313,201	$4,060,445	$3,609,860	$3,753,080	$4,125,863	$4,135,338
RAISED FROM TAXES	$16,373,580	$18,572,897	$19,261,893	$20,436,599	$21,007,480	$22,841,320

AVERAGE TAX BILL WILL INCREASE BY 8% IN FY 1995

TABLE NO. 4

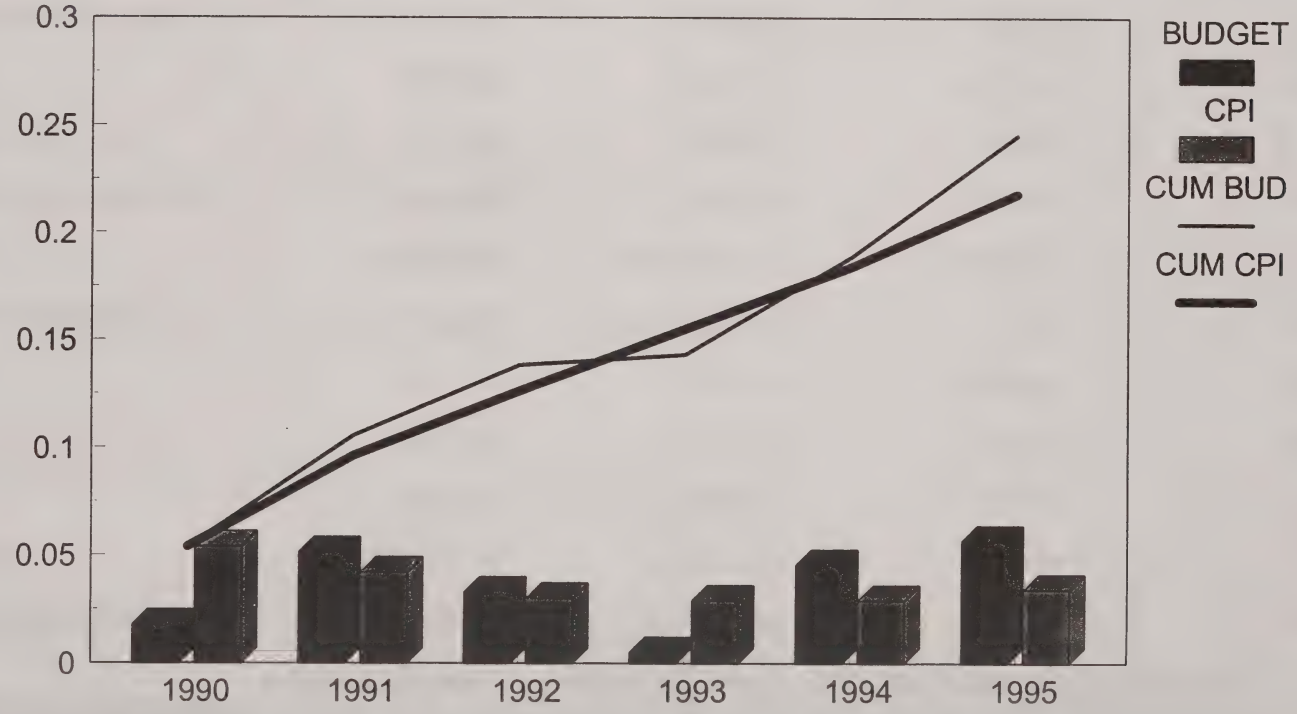
PERCENT OF BUDGET BY DEPARTMENT

DEPARTMENT	%1991	%1992	%1993	%1994	%1995
GENERAL GOVERNMENT	6.0%	5.8%	5.6%	5.6%	5.3%
PROTECTION	11.3%	10.9%	11.0%	11.2%	10.6%
HEALTH	1.3%	1.3%	1.3%	1.3%	1.2%
HIGHWAY	3.8%	3.7%	3.6%	3.6%	3.4%
LANDFILL	1.4%	1.3%	1.3%	1.4%	1.4%
VETERANS' BENEFITS	0.1%	0.1%	0.1%	0.1%	0.1%
SCHOOLS	50.8%	51.4%	51.4%	51.6%	52.9%
REG VOC SCHOOL	0.8%	1.3%	0.9%	0.9%	0.8%
DIRECTOR YOUTH SERVICES	0.3%	0.3%	0.3%	0.3%	0.3%
LIBRARIES	1.7%	1.7%	1.7%	1.7%	1.6%
PARK AND RECREATION	1.4%	1.3%	1.4%	1.4%	1.3%
FEE SUPPORTED PROGRAMS	1.7%	1.3%	1.2%	1.2%	1.1%
UNCLASSIFIED	7.6%	8.4%	8.1%	8.0%	8.2%
DEBT AND INTEREST	9.7%	9.3%	12.2%	11.8%	11.8%
SEPTAGE FACILITY	2.1%	2.1%			

TABLE NO. 5

DEPARTMENTAL INCREASES	BUDGET FY 1995	BUDGET FY 1994	BUDGET INCREASE	% INCREASE
GENERAL GOVERNMENT	$1,396,616	$1,358,167	$38,449	2.8%
PROTECTION	$2,820,799	$2,732,155	$88,644	3.2%
HEALTH	$320,814	$329,042	($8,228)	-2.5%
HIGHWAY	$887,870	$879,900	$7,970	0.9%
LANDFILL	$367,747	$351,395	$16,352	4.7%
VETERAN'S BENEFITS	$7,050	$7,050	$0	0.0%
SCHOOLS	$13,999,221	$12,889,221	$1,110,000	8.6%
REGIONAL VOCATIONAL SC	$237,662	$222,712	$14,950	6.7%
DIR. YOUTH SERVICES	$87,825	$78,933	$8,892	11.3%
LIBRARIES	$430,605	$412,236	$18,369	4.5%
PARK AND RECREATION	$344,226	$340,290	$3,936	1.2%
FEE SUPPORTED PROGRAM	$287,290	$287,280	$10	0.0%
UNCLASSIFIED	$2,157,500	$1,957,500	$200,000	10.2%
DEBT AND INTEREST	$3,116,560	$2,871,405	$245,155	8.5%
TOTAL	$26,461,785	$24,717,286	$1,744,499	7.1%

TOWN OP BUDGET / C. P. I.



ARTICLE 7: WAYLAND/SUDBURY SEPTAGE TREATMENT PLANT

Proposed by: Board of Road Commissioners

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for the operation of the Wayland/Sudbury Septage Facility; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated available funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

FINANCE COMMITTEE COMMENTS: This Article provides for the annual appropriation of Wayland/Sudbury Septage Treatment Plant.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5, and Chapter 44, Section 33B. For borrowing, two-thirds - see Chapter 44, Section 7.

	SEPTAGE BUDGET FY 1995	RECOMMENDED FY 95
1	SALARIES	$119,000
	EXPENSE	
2	OPERATING EXPENSE	$65,000
3	OTHER EXPENSE	$10,500
4	CONTRACTED/PROFESS SERVICES	$10,000
5	OUT OF STATE TRAVEL	$500
	EQUIPMENT	
6	CAPITAL REPLACEMENT	$35,000
7	PURCHASE/RENTAL	$7,000
8	MAINTENANCE/REPAIRS	$22,500
9	MATERIAL/SUPPLIES	$6,000
	BUILDING/MAINT EXPENSE	
10	MAINT/REPAIRS/RENOVATIONS	$5,000
11	BUILDING UTILITIES	$1,500
12	OTHER EXPENSE	$3,500
	SPECIAL BUDGET ITEMS	
13	RESERVE FOR EMERGENCY REPAIRS	$82,000
14	DEBT SERVICE	$80,000
15	ENGINEERING SERVICES	$50,000
	INDIRECT EXPENSES	
16	ADMINISTRATION	$40,000
17	INSURANCE FRINGE BENEFITS	$22,000
18	OTHER INSURANCE	$8,000
	TOTAL BUDGET REQUEST	$567,500
	REVENUE SOURCES	
19	ANTICIPATED REVENUE	$567,000
20	RETAINED EARNINGS	$500
	TOTAL REVENUES	$567,500

ARTICLE 8: FY95 WATER DEPARTMENT BUDGET

Proposed by: Board of Water Commissioners

To determine whether the Town will appropriate a sum of money to be expended by the Board of Water Commissioners for the operation and expenses of the Water Department; to determine whether such appropriation shall be provided by taxation, by appropriation from available funds, by transfer of funds already appropriated for another purpose, by borrowing or otherwise.

FINANCE COMMITTEE COMMENTS: This Article provides funds according to the proposed budget for the operation of the Water Department for fiscal year 1995.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5, and Chapter 44, Section 33B. For borrowing, two-thirds - see Chapter 44, Section 7.

	FISCAL 95 BUDGET	EXPENDED FY 1993	APPROPRIATED FY 1994	BUDGET FY 1995
	WATER DEPARTMENT			
	SALARIES:			
	COMMISSIONERS	$225	$225	$225
	SUPERINTENDENT	$46,377	$42,110	$45,829
	LABOR	$184,102	$235,558	$239,129
	CLERICAL	$33,850	$38,936	$37,414
1	TOTAL SALARIES	$264,554	$316,829	$322,597
2	MAINTENANCE	$341,964	$262,500	$276,000
3	TEST WELLS	$4,619	$0	$0
4	PURGE WELLS	$0	$0	$20,000
5	EQUIPMENT	($10,178)	$0	$10,500
6	MAIN IMPROVEMENT	$30,098	$0	$0
7	METER RENEWAL	$0	$5,000	$0
8	POLICE DETAILS	$3,006	$3,000	$3,000
9	BORROWING COSTS	$36,315	$37,000	$48,440
10	LAND ACQUISTION	$17,000	$0	$0
	TOTAL WATER DEPARTMENT	$687,378	$624,329	$680,537

ARTICLE 9: CAPITAL IMPROVEMENTS TO WATER DISTRIBUTION SYSTEM

Proposed by: Board of Water Commissioners *Estimated Cost: $85,000*

To determine whether the Town will:

(a) appropriate a sum of money to be expended by the Board of Water Commissioners to make capital improvements to the water distribution system; and

(b) to determine whether such appropriation shall be provided by taxation, by appropriation from available funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or Federal Government, by borrowing or otherwise.

FINANCE COMMITTEE COMMENTS: This Article is proposed in order to correct deficiencies in the Water Distribution System in the higher elevations of Town. Currently, the Water Department is unable to maintain water distribution in the higher elevations of Town sufficient for household use or to comply with applicable fire safety standards. An independent hydrology study of the Town's Water Distribution System, recently performed at the direction of the Water Department, has identified the distribution problems in the higher elevations of Town as a high priority. To address these deficiencies, the Water Department proposes to spend $85,000 (to be funded through a bond offering) to construct a tie-in to the booster station on Reeves Hill and to replace 25 failed water gate valves which serve the higher elevations of Town. The Water Department has recently developed and has begun to implement a gate valve maintenance program in an effort to avoid gate valve failure and required replacement in the future. Only a portion of the gate valves has been tested to date and it is anticipated that additional gate valves will need to be repaired and/or replaced in the future.

ARGUMENTS IN FAVOR: The maintenance of the Town's water distribution has been deferred in the past. In a dry summer, such as last summer, the Town's higher elevations suffer from poor water distribution. As an initial step in attending to the problems caused by deferred maintenance, it appears to the newly constituted Board of Water Commissioners to be appropriate and immediately necessary to fund the gate valve replacement and booster station tie-in this year.

ARGUMENTS OPPOSED: The Town has experienced problems with the water distribution in the higher elevations of Town since 1965. In an override year, it would be desirable to defer any capital item that does not require immediate attention.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5, and Chapter 44, Section 33B. For borrowing, two-thirds - see Chapter 44, Section 7.

ARTICLE 10: ACQUIRE AND SELL PAINE ESTATE LAND

Proposed by: Board of Selectmen *Estimated Cost: Up to $3,300,000*

To determine whether the Town will vote:

(a) to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to acquire by gift, purchase, eminent domain or otherwise, the fee or any lesser interest or interests in the land shown as Parcels C, D, E, F, G and H on a plan entitled "Plan of Land in Wayland, Mass. Showing Proposed Division of the Paine Estate" dated March 22, 1994, scale 1" = 200' prepared by the Wayland Town Surveyor's Office and filed in the Office of the Town Clerk, for general municipal purposes, conservation purposes, recreational purposes low and moderate income housing purposes, affordable housing purposes and public health and human service purposes or any combination of such purposes; to appropriate a sum of money for the acquisition of said land and/or interest or interests in land; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated available funds, by transfer of funds already appropriated for another purpose, by funds received as grants from the Commonwealth or Federal Government, by borrowing or otherwise;

(b) to instruct the Board of Selectmen, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of the fee or any lesser interest in the portions of the land shown on the above referenced plan as F and G to the Board of Selectmen for the purpose of transferring, selling, conveying or otherwise disposing of said land for low and moderate income housing and/or affordable housing purposes and/or public health and human service purposes; and

(c) to authorize the Board of Selectmen, with the approval of Town Counsel as to form, to transfer, sell, convey or otherwise dispose of in accordance with Massachusetts General Laws Chapter 30, Section 16, the fee or any lesser interest in all or any portion of the land described in paragraph (b) above for low and moderate income housing and/or affordable housing purposes and/or public health and human service purposes, by May 15, 1996 provided that any such transfer, sale, conveyance or disposition is proposed by and recommended by the Paine Estate Advisory Committee, which shall consist of seven (7) members, five (5) of whom shall be appointed by the Board of Selectmen for two-year terms, and two (2) of whom shall be appointed by the Finance Committee for two-year terms.

FINANCE COMMITTEE COMMENTS:

History

Since 1987 the property known as the Paine Estate has been on the market. As time passed and the property became more affordable, some people in Town perceived that it might be possible to make an acquisition. A group was organized in the summer of 1993 to pursue the possibility of acquiring some or all of the property. They approached The Sudbury Valley Trustees who also had been watching the property for 30 years and who are organized to preserve and protect conservation land by facilitating acquisitions. Exploratory discussions took place with the Paine Trustees in a quiet fashion.

The activity accelerated in December of 1993 when it was made public and the Board of Selectmen appointed the "Paine Estate Steering Committee" to develop a proposal for acquisition. A large group of citizens went to work to explore the possibilities and to shape the proposal that would be submitted to the Board of Selectmen. On March 7, 1994 the proposal was heard by the selectmen. The Board of Selectmen have since voted to include this article in the Warrant for consideration by the Annual Town Meeting, and to have a related debt exclusion question placed on the ballot at the election preceding the Town Meeting.

Proposal

The basics of the proposal are as follows. The Town will work in partnership with The Sudbury Valley Trustees in seeking to acquire the approximately 166 acre parcel from the Paine Trustees. As of this writing no agreement has been reached with the Paine Trustees and it is known that they are having discussions with others who are interested in acquiring the property as well. It is also known that they intend to sell the parcel as a single unit. Our partnership intends to make a proposal that offers a cash closing for the entire parcel.

With respect to the acquired land, The Sudbury Valley Trustees will take ownership of part of the land and the Town will take ownership of the rest.

A feature of the proposal is the development of an Independent/Assisted Living Retirement Community on one of the parcels. The Selectmen will appoint a committee, the Paine Estate Advisory Committee, that will have the responsibility to develop the parcels. This committee would comprise 7 members, 5 members appointed by the Selectmen and 2 members by the Finance Committee. The Paine Estate Advisory Committee will have the responsibility to recommend development plans for the parcels and act in the best interest of the Town in overseeing the development. If, at the end of 2 years, there is no agreement in place with respect to development of the parcel, then the matter would be returned to Town Meeting for further action.

Uses - See accompanying map

Land initially acquired by The Sudbury Valley Trustees:

- Parcels A and B - Conservation. These parcels will be sold to the U.S. Fish and Wildlife Service for inclusion in the Great Meadows National Wildlife Refuge. This will protect the habitat of wildlife and the vernal pools on this property, provide continuity with the surrounding refuge and protect river frontage and wetlands. The U.S. Fish and Wildlife Service has indicated that it will permit limited trail development on this property.

- Parcels J, K and L - Residential Resale. Parcels K and L will be sold as is and Parcel J (Noyes/Parris house) will be placed under a historic preservation restriction in concert with the Wayland Historical Commission and sold.

Land initially acquired by Town:

- Parcel D - Conservation. This parcel will be used for conservation purposes for the Town, including trails and open space. This parcel includes an access route to the river for canoeing purposes.

- Parcel E - Recreation. This parcel will be used to provide additional playing fields for Park and Recreation Department programs, youth leagues, adult leagues and school athletic needs. Current available field capacity is near the breaking point. Additional fields may be needed to accommodate population increase, growth in girls' and/or women's sports, and expansion of age groups served.

- Parcels F and G - Independent/Assisted Living Retirement Community. These parcels will have two uses, mixed housing and a retirement community. Currently the Parmenter Health Center is keenly interested in sponsoring such a center on the site. It has issued a "Request For Proposal" for this facility. Currently it is conceived to be a 100-120 unit facility that would have both independent living units and assisted living units with a hospice unit and clinic. Twenty percent of the units are intended to be designated affordable.

- Parcel F and G - Mixed Housing. The mixed housing will be scattered units of owner occupied affordable and market housing that will meet the EOCD guidelines for affordable housing. Currently it is envisioned that 20 units will be developed for private ownership, 6 of which will be classed as affordable and would be sold for no more than $94,500. This development will also be overseen by the Paine Estate Advisory Committee.

- Parcel C - Municipal Purposes. This parcel will be acquired by the Town and will be in the care, custody and control of the Board of Selectmen. This land will be held by the Town for future municipal purposes much as we do now with land for school sites. Its value for municipal use lies in part with its geographic location. It is centrally located, enhancing service distribution throughout the Town.

Costs and Funding

The Town will borrow the money for this acquisition using a debt exclusion override. This is voted under the provisions of Proposition 2½ that permit borrowings for capital purposes to be excluded from the 2½% cap on the tax levy. This question will appear on the ballot at the election as Question 2 and must be passed by simple majority. If this question fails then Town Meeting will not be able to consider this article. The dollar value indicated by this article represents a cap on the amount of money the Town can spend on the acquisition of this property. Town Meeting may reduce the amount if it chooses, but it cannot increase it.

It is anticipated that Parcels F and G will be sold sometime after the consummation of the purchase from the Paine trustees. For the analysis presented here, it is assumed that at least $1,200,000 will be realized from the sale. It is possible that it will bring more. Additionally, there is a possibility the Town might be the beneficiary of a Self-Help grant on that part of the land it acquires for conservation purposes which might be as much as $350,000, although that is by no means certain.

	Acquisition Cost
Without Offset	$3,300,000
With Offset	$2,100,000

The cost of the borrowing will be added to the tax rate at the time the bonds are sold. The borrowing will most likely be a twenty year bond offering so the debt service will be in the budget for twenty years, declining approximately 3% each year. It is estimated that, without offsetting proceeds, the debt would add $16.63 to the tax bill for each $100,000 of valuation. For a $300,000 assessed value house the additional tax would be 3 times $16.63 or $49.89. When the offsetting proceeds are included, the debt would add $10.58 to the tax bill for each $100,000 of valuation and for a $300,000 house the additional tax would be $31.74.

Should the Town Meeting fail to vote affirmatively on the proposal as described above then a lesser option might be considered. Under that circumstance, the Sudbury Valley Trustees have expressed a willingness to acquire Parcel C. They would then sell the property for development. Limitations would be placed on the property so that not more than 12 lots would be created and not more than 25 acres would be developed, with the remaining land going to conservation. The cost for this option would be $1,800,000; the debt would add an average of $23.40 to the tax bill of an average value house. With the potential offset from the sale of the land for the retirement community of $1,200,000, and in the

event that Parcel C is bought by the Sudbury Valley Trustees and not by the Town, the average cost to the average home would be $7.80.

ARGUMENTS IN FAVOR: This is a one-time opportunity for the Town to acquire land to meet both some immediate municipal needs and some long term needs as well. Without the participation of the Town in this venture, it is quite likely that several worthy objectives of the Town would not be achieved. This project will provide recreation land that would be difficult to come by otherwise. This project will provide the opportunity for mixed housing development under the control of the Town. Natural resources will be protected both in Town conservation land and in the Great Meadows National Wildlife Refuge. A retirement community will help to meet the needs of changing demographics of the community. An historic place of great significance to Wayland will be preserved with an historic restriction. This article provides a use plan for the land that the neighborhood has had a significant role in shaping. In summary, this article sets forth a plan that adds to the quality and diversity of life in Wayland.

This is an opportunity to set aside an asset that will be of great value to our children and the coming generations.

ARGUMENTS OPPOSED: There are two ways one might oppose this article:

The first is to argue that the Town should not participate in this project at all. Whatever benefits come from participating in the project are not outweighed by the cost involved. Moreover, there are too many uncertainties with respect to details, valuation, ultimate uses, and timing of final dispositions.

The second way to oppose the article is to argue that the cost is too great and to ask if there is a way for the Town to participate but at a lower cost. The Sudbury Valley Trustees have agreed to purchase Parcel C, if the Town does not. Since there is no Town use specifically identified for Parcel C, the Town can realize many of its goals with respect to the Paine Estates by purchasing all Parcels, except Parcl C, at approximately one-half the cost to the Town.

RECOMMENDATION:

The Finance Committee recommends approval of the acquisition of Parcels C, D, E, F and G by the Town. Vote: 5 in favor, 2 opposed.

The Finance Committee recommends approval of the acquisition of Parcels D, E, F and G by the Town. Vote: Unanimous.

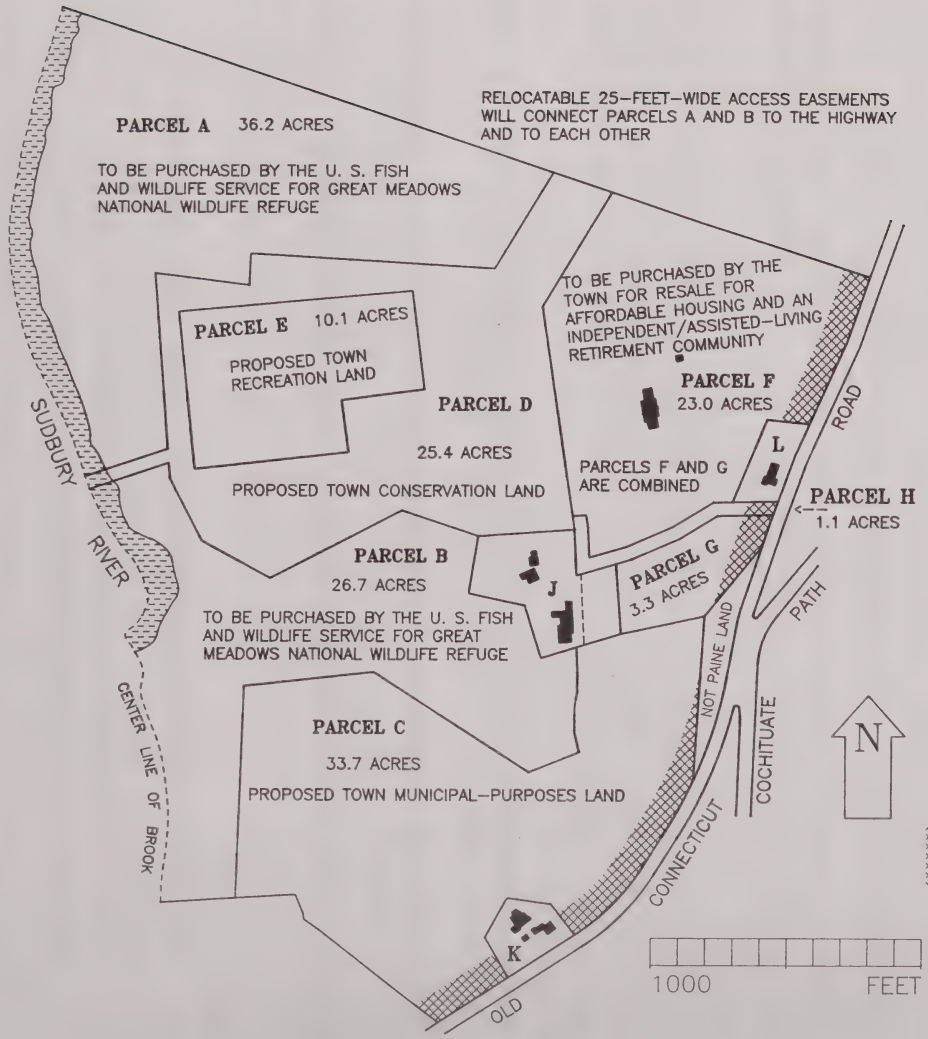
If the $1.15 million Budget Override question should fail the Finance Committee would move to pass over this article.

QUANTUM OF VOTE:

(a) Two-thirds - see Massachusetts General Laws Chapter 40, Section 14 and Chapter 44, Section 7.

(b) Two-thirds - see Massachusetts General Laws Chapter 40, Section 15A.

(c) Majority - see Massachusetts General Laws Chapter 40, Section 3.



THE PAINE LAND
PROPOSED DIVISION

MARCH 1994

PARCELS A, B, J, K AND L WILL NOT BE PURCHASED BY THE TOWN.

PARCEL H IS A PROPOSED TOWN WAY, TO PROVIDE FRONTAGE FOR PARCELS G AND D.

PARCELS J, K AND L ARE EXISTING SINGLE RESIDENCES AND WILL BE SOLD AS SUCH. THEIR AREAS ARE 3.8, 1.3 AND 1.1 ACRES.

THE DASHED LINE ON PARCEL J IS THE CENTERLINE OF AN EMERGENCY ACCESS EASEMENT AND TRAIL EASEMENT.

CONSERVATION RESTRICTION WHICH EXCLUDES ABOVE-GROUND STRUCTURES BUT NOT ROADS NEEDED FOR ACCESS OR TRAILS.

ARTICLE 11: COMPENSATION FOR ELECTED OFFICIALS

Proposed by: Board of Selectmen *Estimated Cost: $42,075*

To determine whether the Town will fix the salary and compensation of all elected officers of the Town pursuant to Massachusetts General Laws Chapter 41, Section 108, to be effective July 1, 1994, which salary and compensation are printed below.

SALARY SCHEDULE - ELECTED TOWN OFFICERS:

	FY 1994	FY 1995
Town Clerk	$33,138	$36,500
Selectmen (5)	100	100
Assessors (Chairman)	1,600	1,600
(2)	1,500	1,500
Board of Health (5)	50	50
Water Commissioners (3)	75	75

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 41, Section 108.

ARTICLE 12: TRANSFER FUNDS - CEMETERY

Proposed by: Park and Recreation Commission *Estimated Cost: $10,000*

To determine whether the Town will vote to appropriate the sum of ten thousand dollars to be expended by the Park & Recreation Commission to develop sections of land in Lakeview and North Cemeteries for burial purposes; and to determine whether such appropriation shall be provided by taxation, by appropriation from available funds, by transfer of funds already appropriated for another purpose, or received as grants from the Commonwealth or Federal Government, by borrowing or otherwise.

FINANCE COMMITTEE COMMENTS: It will require approximately $10,000 to develop certain sections of land in our Lakeview and North Cemeteries for burial purposes. All money received by the Town from the sale of cemetery plots is deposited into a Trust Fund established for these purposes and requires a vote of Town Meeting to be expended.

ARGUMENTS IN FAVOR: The requested transfer of funds from the Trust Fund is totally appropriate.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 114, Section 25.

ARTICLE 13: REHABILITATION OF TOWN CLOCK

Proposed by: Petition *Estimated Cost: Up to $18,000*

To determine whether the Town will vote to raise and appropriate the sum of $18,000.00 for the rehabilitation of the town clock in Cochituate Village. The money shall be provided for by appropriation from available funds in the Treasury, by taxation and/or by borrowing; or otherwise.

FINANCE COMMITTEE COMMENTS: Of the two town clocks, this clock, located atop the Community United Methodist Church, has not had any cosmetic attention in many decades. The working mechanism is in good order except that one of the four faces has been disconnected because of an obstruction on the dial that prevents the hands from advancing. Estimates already on hand indicate that refurbishment of the four faces including restoring the dials, gold leafing the hands, and replacing the numerals and minute markers with new gold-leafed material, in addition to restoring the operation of the fourth face, will cost less than half the requested amount. The trustees of the Church support this proposal.

ARGUMENTS IN FAVOR: The clock, a fine instrument nearly a century old, is clearly in need of care and attention. The other town clock was restored in 1989, and it is time to bring both of them into prime condition.

ARGUMENTS OPPOSED: In these tight times, other sources of funding should be found.

RECOMMENDATION: The Finance Committee recommends approval of the Article at $8,000.
Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5.

ARTICLE 14: TRANSFER SURPLUS PROCEEDS OF SALES OF BONDS FOR ROAD CONSTRUCTION

Proposed by: Road Construction Committee *Estimated Cost: $212,000*

To determine whether the Town will appropriate a sum of money to be expended by the Road Construction Committee established under Article 13 of the Warrant of the 1982 Annual Town Meeting for the design and reconstruction of Plain Road from Millbrook Road to Route 126 and Millbrook Road; to determine whether such appropriation shall be provided by transfer from the unexpended balance of proceeds from the sale of bonds authorized under Article 21 of the 1987 Annual Town meeting; and to authorize the Road Construction Committee to contract for and expend any State or Federal aid available for said project and take all other action necessary to carry out this project.

FINANCE COMMITTEE COMMENTS: This Article provides for the last of the Road Construction funds to be used up for one of the few subcollector roads remaining to be reconstructed as recommended by the LEA report of 1981. A similar Article approved at the 1993 Annual Town Meeting that approved the use of these funds for Glezen Lane and Training Field Road cannot be complied with because of a sizable shortfall in total funds. This newly-proposed usage of the funds remaining is a better match with the funds available. (Loker Street is the most recent road to have benefited from these funds.)

ARGUMENTS IN FAVOR: These two roads are in various states of poor condition, are adversely affected by surface water runoff, which would be corrected by the underground drainage, and are ideal candidates for replacement.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 44, Section 20.

ARTICLE 15: WAYLAND/SUDBURY SEPTAGE FACILITY EQUALIZATION TANK REPAIRS

Proposed by: Board of Road Commissioners *Estimated Cost: $200,000 New Borrowing*
$273,000 Available Bond Surplus

To determine whether the Town will vote to appropriate a sum of money ($473,000) to be expended by the Board of Road Commissioners for repairs and capital improvements to the Wayland/Sudbury Septage Facility equalization tank in order to satisfy Massachusetts Department of Environmental Protection regulatory requirements; and to determine whether such appropriation shall be provided by taxation, by transfer from unappropriated available funds, by transfer of funds already appropriated for another purpose, by borrowing, or otherwise.

FINANCE COMMITTEE COMMENTS: The Operational Review Committee and the Road Commissioners are in the process of making improvements to the Septage Treatment Facility. On the advice of their engineering firm and the Department of Environmental Protection, they are making improvements to the treatment process that will provide more redundancy in the plant, improve the maintainability of the equipment in the plant and prepare for anticipated new standards for the water quality of the output water. This is being done in the context of re-permitting of the facility with the Department of Environmental Protection. Because of the minimal redundancy in the current process design, much of the mechanical equipment in the plant has been overworked and requires replacement and/or repair. The end result of this work is expected to be a reduction in the probability of plant shutdown and an improved ability to meet the new standards. This work will probably not bring the plant fully into compliance with the new standards.

To fund this work the Road Commissioners are asking the Town to re-appropriate funds that were designated originally for a backup equalization tank so that they may be used for this work. The engineering studies which have taken place since the initial appropriation have indicated that the money is better spent doing these improvements.

ARGUMENTS IN FAVOR: Approval of this Article will enable the plant improvement work to go forward and to permit the towns of Wayland and Sudbury to benefit from the improvements.

ARGUMENTS OPPOSED: It might be a better expenditure of the funds to construct the backup equalization tank and to not make the other improvements to the septage treatment process.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5 and Chapter 44, Section 33B; For borrowing, two-thirds - see Chapter 44, Section 7.

ARTICLE 16: REPLACE HIGHWAY GARAGE FUEL DEPOT

Proposed by: Board of Road Commissioners *Estimated Cost: $115,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners to replace and/or reconstruct the fuel depot at the Highway Department Garage in order to satisfy Massachusetts Department of Environmental Protection regulatory requirements; and to determine whether such money shall be provided for by taxation, by transfer from unappropriated funds, by transfer from funds already appropriated for another purpose, or by funds received as grants from the Commonwealth or Federal Government, by borrowing or otherwise.

FINANCE COMMITTEE COMMENTS: The Town has two underground fuel tanks, one for gasoline, the other for diesel fuel. Both are at the highway garage. Present federal regulations require that underground fuel tanks conform to a higher level of leakage monitoring and prevention than is possible with the present installation. In our case a new installation is needed, and the design for a conforming installation has been completed. The alternative of buying fuel from local service stations has been surveyed and determined to entail much higher annual fuel costs as well as create adverse logistics associated with off-hour access and availability of needed fuel types and octane ratings.

ARGUMENTS IN FAVOR: The Town is now out of conformance with the laws of the Federal Government. Failure to enact this legislation will result in closure of the fuel source for police cars, fire trucks, school buses, and maintenance vehicles for the departments of highway, parks, and water.

ARGUMENTS OPPOSED: Save the capital cost and purchase gas at local service stations.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5 and Chapter 44, Section 33B; For borrowing, two-thirds - see Chapter 44, Section 7.

ARTICLE 17: SURVEYING OF ROADS CONSTRUCTED UNDER THE STATE SURFACE WATER QUALITY GRANT PROGRAM

Proposed by: Board of Road Commissioners *Estimated Cost: $5,000*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for engineering and surveying costs in connection with the laying out and acceptance of Crest Road (Sunset Road to Dudley Road) and Dudley Road (a portion) as town ways; and to determine whether such money shall be provided for by taxation, by transfer from unappropriated available funds, by transfer from funds already appropriated for another purpose, by funds received as grants from the Commonwealth or Federal Government, by borrowing or otherwise;

FINANCE COMMITTEE COMMENTS: This Article provides the necessary funds to undertake the surveying which will be required before these roads can be accepted as Town roads. Actual acceptance will be a topic before a future town meeting once this work has been completed. These streets have been recently improved with funds from the State Surface Water Quality Grant Program.

ARGUMENTS IN FAVOR: These recently improved streets were upgraded through this grant program and the Road Commission has determined that the roads do meet Town standards. Therefore, there is no reason to withhold eventual acceptance of the roads.

ARGUMENTS OPPOSED: Although the Town has incurred little cost for these roads, it is still reasonable to expect some income to offset the surveying and mapping costs it has or will incur in the establishment of these roads.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5 and Chapter 44, Section 33B; For borrowing, two-thirds - see Chapter 44, Section 7.

ARTICLE 18: UNPAID FISCAL YEAR 1993 BILLS

Proposed by: Road Commission *Estimated Cost: $161.50*

To determine whether the Town will vote to appropriate a sum of money to be expended by the Board of Road Commissioners for the payment of unpaid Fiscal Year 1993 bills; and to determine whether such money shall be provided for by taxation, by transfer from unappropriated available funds, by transfer from funds already appropriated for another purpose, by funds received as grants from the Commonwealth or Federal Government, by borrowing or otherwise.

FINANCE COMMITTEE COMMENTS: These bills were not processed for payment by the Road Commissioners before the end of the fiscal year. There are sufficient funds in the FY94 budget to pay these bills but this Article must be passed in order to release the funds. The Town has an obligation to pay these bills.

ARGUMENTS IN FAVOR: Failure to pass this Article will mean that, through no fault of their own, two vendors will not be paid for work that they satisfactorily completed.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: 6-0, 1 abstention.

QUANTUM OF VOTE: Four-fifths - see Massachusetts General Laws Chapter 44, Section 64.

ARTICLE 19: HOME RULE PETITION FOR ONE-TIME EXEMPTION FROM COMPETITIVE BIDDING LAWS

Proposed by: Board of Road Commissioners *Estimated Cost: $36,221*

To determine whether the Town will vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact a special act to authorize the Town to pay an invoice from Mystic Bituminous Corporation in the amount of $12,196.78 and several invoices from R. H. White Corporation in the aggregate amount of $24,024.48 notwithstanding the provisions of Chapter 30B and Chapter 30, Section 39M of the Massachusetts General Laws.

FINANCE COMMITTEE COMMENTS: This Article involves two unpaid bills that require exemption from competitive bidding laws so that the vendors may be paid. Competitive bidding laws require that certain work must be bid competitively. In the case of the first bill, the circumstance is one of a technical violation. The work was for chip sealing of 3-4 roads. The contract was initially bid and executed in appropriate fashion. Because of the wet spring experienced last year and a cautious posture by the Road Commissioners with respect to the timing of this work relative to other needs, the chip seal contractor did not begin the work until after the end of the fiscal year. It is an unfortunate oversight that will require the

legislature, in a relatively routine action, to vote a one-time exemption for this bill. The work was completed satisfactorily. This bill is for $12,196.78.

The second bill involves work associated with the mechanical failure of a support beam for a mixer at the Septage Treatment Plant. This failure resulted in the shutdown of the plant and the resulting requirement to truck septage out of town for treatment. Perceiving that this shutdown constituted a health emergency, the Road Commissioners made arrangements to have the failure repaired without going out to bid. It later was determined in consultation with Town Counsel that, while a fiscal emergency existed in that it was more expensive to have the septage trucked than treated locally, it did not in fact constitute a health emergency and, as such, the Commissioners should have sought bids for the work. The result of this is the requirement, such as the one above, to have the Legislature vote a one-time exemption from competitive bidding laws so that the vendor can be paid. The work was completed satisfactorily. This bill is for $24,024.48.

ARGUMENTS IN FAVOR: This Article should be passed so that the vendors may be paid.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts Constitution Amendment Article 2, Section 8 (1).

ARTICLE 20: SANDHILL LANDFILL GAS MITIGATION SYSTEM

Proposed by: Board of Road Commissioners *Estimated Cost: $200,000*

To determine whether the Town will vote to appropriate a sum of money for the design and installation of a gas mitigation system at the Sandhill landfill in order to satisfy Massachusetts Department of Environmental Protection regulatory requirements for controlling landfill gas emissions; and to determine whether such money shall be provided for by taxation, by transfer from unappropriated funds, by transfer from funds already appropriated for another purpose; or by funds received as grants from the Commonwealth or Federal Government, by borrowing or otherwise.

FINANCE COMMITTEE COMMENTS: Methane gas has been detected in properties adjacent to the landfill. The seriousness of the problem is now unknown, but the Town is now required by the Department of Environmental Protection to determine the extent of the problem, and, if it is as serious as it appears, to alleviate the problem by the installation of a "mitigation" system. The Town already has entered into a Consent Agreement with the Department of Environmental Protection that agrees to design and install a Gas Assessment system for determining the extent of the problem and, further, to bring this matter before this Annual Town Meeting to allocate funds to alleviate the problem if necessary.

ARGUMENTS IN FAVOR: The Town is now in nonconformance with the laws of the Federal Government. Failure to enact this Article could result in closure of the landfill and the assessment of administrative fines against the Town.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5 and Chapter 44, Section 33B; For borrowing, two-thirds - see Chapter 44, Section 7.

ARTICLE 21: ACCEPT AND ACQUIRE STREETS

Proposed by: Road Commission

To determine whether the Town will vote to accept as town ways the following streets laid out by the Board of Road Commissioners:

Autumn Lane Extension
Blossom Lane
Crest Road (from Pond Drive to Sunset Road)
Dairy Farm Lane
Joel's Way
Michael Road;

to authorize the Board of Road Commissioners or the Board of Selectmen, as the case may be, with the approval of Town Counsel as to form, to acquire by purchase, gift, eminent domain or otherwise for highway purposes the fee or any lesser interests, including easements for drainage, slope or otherwise, in, on, over, under and through the streets described above; to appropriate a sum of money to compensate the landowners owning and/or abutting said streets and to determine whether such money shall be provided for by taxation, by appropriation from available funds, by transfer from funds already appropriated for another purpose, by funds received as grants from the Commonwealth or the Federal Government, by borrowing or otherwise.

FINANCE COMMITTEE COMMENTS: This Article will transfer the streets from private ownership to the Town. The streets have been recently developed or improved and are now ready to become the property of the Town.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority for street acceptances - see Massachusetts General Laws Chapter 82, Section 23; two-thirds for appropriation and exercise of eminent domain and purchase powers - see Chapter 40, Section 14; two-thirds for Borrowing - see Chapter 44, Section 7.

ARTICLE 22: ESTABLISH AND FUND WASTEWATER MANAGEMENT STUDY COMMITTEE

Proposed by: Board of Selectmen *Estimated Cost: $25,000*

To determine whether the Town will vote to establish a Wastewater Management Study Committee consisting of eleven members, who shall be appointed, and removed for cause after a hearing, by the Board of Selectmen, including a representative of the Board of Selectmen, the Board of Health, the Conservation Commission, the Board of Road Commissioners, the Board of Water Commissioners, the Wayland/Sudbury Septage Facility Operations Review Committee, the Surface Water Quality Committee, and four citizens of the Town, with terms expiring on June 30, 1997, for the purpose of advising the Board of Selectmen concerning issues of potentially sewering portions of the Town and establishing a Water and Sewer Commission pursuant to Chapter 40N of the Massachusetts General Laws; to appropriate a sum of money to be expended by said Committee, subject to the approval of the Board of Selectmen, for consulting services; to determine whether such appropriation shall be provided by taxation, by transfer from available funds, by transfer from funds already appropriated for another purpose, by funds received as grants from the Commonwealth or federal government, by borrowing, or otherwise.

FINANCE COMMITTEE COMMENTS: The forthcoming revisions to Title V of the Massachusetts State Sanitary Code will very likely cause a significant number of cesspool and septic systems in the Town to be considered in a failure status and will require upgrade or replacerment of significant portions of the Town's septic systems. Although the exact scope and extent of the revised Title V Regulations is not known at this time, it is anticipated that there will be serious impact on certain areas within the Town. This Article proposes to establish a study committee which will review and evaluate alternate systems which may be made avilable to Town residents and alternate means of financing the cost of these systems in order to assure compliance with the revised Title V.

The issues which may arise as a result of the new Title V standards will pose difficult financial and sanitary issues for the Town, especially since the impacts will not be uniform on all parts of the Town. In order to inform and prepare the Town for a full and complete analysis and discussion of the issues, this Article proposes to create an interdisciplinary study committee.

ARGUMENTS IN FAVOR: An interdisciplinary study committee will assist the Town in framing the issues, establishing alternatives and their respective costs to the Town and evaluating the need and cost for implementing sewer systems within portions of the Town.

ARGUMENTS OPPOSED: The need for a study committee is premature since the new Title V standards have not yet been adopted or implemented. It may be a period of years before the problems anticipated by the study committee arise. Further, the solution to any potential septic problems should be the responsibility of individual resident owners.

RECOMMENDATION: The Finance Committee unanimously recommends approval of the creation of the Study Committee but by a vote of 5-2 does not recommend the appropriation of any funds at this time. The Finance Committee believes that funding issues should be deferred until the Study Committee has been formed and is able to reach its own conclusions as to the need for appropriations.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 5; For borrowing, two-thirds - see Massachusetts General Laws Chapter 44, Section 7.

ARTICLE 23: TO AMEND SECTION V OF ZONING BY-LAWS

Proposed by: Planning Board

To determine whether the Town will vote to amend its Zoning By-Laws by (1) changing paragraphs (b) and (c) of Section V to paragraphs (b1.) and (b2.) thereof respectively; and (2) by adding the following new paragraph (b3.) to said Section V:

"(b 3.) An in-home office of a resident owner or a resident tenant with owner's permission, provided all of the following conditions are met:

1) the office occupies not more than one room;

2) there are no employees;

3) no business is physically conducted on the premises with any client or customer;

4) there are no signs or other external evidence of the office; and

5) there is no production of offensive noise, vibration, smoke, dust or other particulate matter, heat, humidity, glare or other objectionable effects."

FINANCE COMMITTEE COMMENTS: The Zoning By-Law currently does not contain any provision which permits an in-home office other than those provided in the present Sections V(b) and V(c). This Article proposes to permit, without the need of special permit, in-home office in a residential district for occupations other than those described in Section V(b) and V(c), provided that no business is physically conducted on the premises and there are no signs or other external evidence of the office.

ARGUMENTS IN FAVOR: This Article permits residents to use one room of their home for home office use without the need of a special permit and fills a gap which previously existed in the Zoning By-Law. The rise in self employed individuals or persons who work at home by computer modem has created an increasing need for residents to work from their homes. If the in-home office does not evidence any sign of commercial business or otherwise impact on the neighborhood, there should be no need for Town regulation through the means of a special permit.

ARGUMENTS OPPOSED: The Town should have a means of identifying and controlling all commercial enterprises conducted within a residential district. The inconvenience and expense of obtaining a special permit is outweighed by the ability and need of the Town to regulate business and commercial activity in residential districts.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Two-thirds - see Massachusetts General Laws Chapter 40A, Section 5.

ARTICLE 24: TO AMEND SECTION IV OF ZONING BY-LAWS

Proposed by: Planning Board

To determine whether the Town will vote to amend its zoning by-laws by deleting therefrom Section IV paragraph C in its entirety and inserting in place thereof the following new Section IV, paragraph C:

"C. A structure for one or two housekeeping units may be the subject of alteration, reconstruction, extension or structural change without the necessity of a special permit, provided that the following conditions are met:

1) such alteration, reconstruction, extension or structural change shall comply with the Zoning By-Law; and

2) such alteration, reconstruction, extension or structural change shall not exceed 20% of habitable space in existence on the date this paragraph becomes effective."

FINANCE COMMITTEE COMMENTS: The Zoning By-Law currently provides that a structure for housekeeping units may be altered without the necessity of a special permit provided that such alteration does not increase the nonconforming nature. This Article proposes to revise the conditions that must be satisfied in order to expand a nonconforming housekeeping structure without the necessity of a special permit. The new conditions impose a limit not to exceed 20% of habitable space on the size of the proposed structure.

ARGUMENTS IN FAVOR: The proposed Article permits more flexibility without respect to alterations of nonconforming housekeeping units while at the same time sets a reasonable limit on the size of any such structure, without the necessity of a special permit.

ARGUMENTS OPPOSED: The Article will permit expansion of nonconforming structures without special permit up to a proposed limit of 20% of habitable space.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Two-thirds - see Massachusetts General Laws Chapter 40A, Section 5.

ARTICLE 25: TO AMEND SECTION X OF ZONING BY-LAWS

Proposed by: Planning Board

To determine whether the Town will vote to amend its zoning by-laws by deleting therefrom paragraph (a) 1. of Section X in its entirety; and by renumbering paragraphs (a) 2. through (a) 6. of Section X accordingly.

FINANCE COMMITTEE COMMENTS: This Article proposes to eliminate the powers of the Board of Appeals to adapt the requirements of the Zoning By-Law to lots which are irregular, narrow, shallow or otherwise unusual in shape or topography.

ARGUMENTS IN FAVOR: The Board of Appeals is empowered under the Zoning By-Law to grant variances if the application of the Zoning By-Law creates a hardship for a use or structure located on unusual lots of the kind and nature described in Section X(a)(1). Thus, a satisfactory remedy consistent with the provisions of Massachusetts General Laws Chapter 40A is availble in the Zoning By-Laws. The provisions which this Article proposes to delete are redundant and may be in violation of Chapter 40A. Further, the provisions of Section X(a)(1) would otherwise empower the Board of Appeals to create a separate set of standards for unusual lots rather than apply the statutory established procedures for a variance which are to be applied consistently to all property in the Town. The current standard pursuant to which the Board of Appeals is to adapt the requirements of the By-Law to unusual lots is vague, may be illegal and could create inconsistencies in the application of the Zoning By-Law.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Two-thirds - see Massachusetts General Laws Chapter 40A, Section 5.

ARTICLE 26: AMEND SECTION X B OF ZONING BY-LAWS TO CLARIFY SPECIAL PERMIT REQUIREMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to amend its Zoning By-Laws by inserting the word "special" immediately before the word "permit" wherever the word "permit" appears in Section X B thereof and is not already preceded by the word "special".

FINANCE COMMITTEE COMMENTS: The purpose of this Article is to eliminate the ambiguity in Section X B with respect to the nature of the permit which is required to permit work in the Flood Plain District. The Zoning By-Law presently makes reference to a "permit" six times and to "special permit" two times. The

Article will clarify and confirm that in all cases a special permit is the permit required from the Board of Appeals prior to the performance of the work in the flood plain district.

ARGUMENTS IN FAVOR: The present ambiguity in the Zoning By-Law creates confusion and is a possible source of litigation. This Article will clarify the intent of the By-Law and will appropriately require a special permit review before work can be performed in the Flood Plain District. The Town has a clear interest in establishing a special permit process for regulation of activity in the Flood Plain District.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Two-thirds- see Massachusetts General Laws Chapter 40A, Section 5.

ARTICLE 27: ADOPT A BY-LAW REGULATING THE DESIGNATION OF SCENIC ROADS AND ALTERATIONS OF TREES AND STONE WALLS ON TOWN WAYS

Proposed by: Planning Board

To determine whether the Town will vote to amend its general by-laws by adding thereto the following new by-law:

BY-LAW REGULATING THE DESIGNATION OF SCENIC ROADS AND ALTERATIONS OF TREES AND STONE WALLS ON TOWN WAYS

Section 1. AUTHORITY AND PURPOSE

Section 1.1 AUTHORITY

This by-law is adopted under authority of Chapter 40, Section 15C and Chapter 40, Section 21 of the Massachusetts General Laws and Article II and Article LXXXIX, Section 6 of Articles of Amendment of the Constitution of the Commonwealth of Massachusetts.

Section 1.2 PURPOSE

The purpose of this by-law is to maintain the rural, natural, historic and scenic character of the Town's roadways. The by-law ensures that:

1. Town ways will be recommended for designation as scenic roads in accordance with the criteria stated in this by-law; and

2. Trees and stone walls within the rights-of-way or layouts of all Town ways will not be altered without the public hearing required by, nor without following the other procedures set forth in, this by-law.

Section 2. DEFINITIONS

For terms not qualified or defined in Chapter 40, Section 15C of the Massachusetts General Laws the following meanings shall apply for the purposes of this by-law:

A. "Cutting or removal of trees" shall mean the removal of one or more trees, trimming of major branches, or cutting of roots sufficient in the Tree Warden's written opinion to cause eventual destruction of a tree.

B. "Repair, maintenance, reconstruction, or paving work" shall mean any work done within the right-of-way by any person or agency, public or private. Construction of new driveways or alteration of existing ones is included, insofar as it takes place within the right-of-way. Construction or alteration of water, sewer, electric, telephone, cable TV, or other utilities within the right-of-way is also included.

C. "Road" shall mean the entire right-of-way of a vehicular travelled right-of-way including any necessary appurtenances including bridge structures, drainage systems, retaining walls, traffic control devices, and sidewalks, but not intersecting streets or driveways. The right-of-way includes the area on and within the boundaries of the public way. If the boundaries are not officially known, any affected tree or stone wall shall be presumed to be within the public right-of-way until shown to be otherwise.

D. "Tearing down or destruction of stone walls" shall mean the destruction of more than ten linear feet of stone wall involving more than one cubic foot of wall material per linear foot above existing grade. Temporary removal and replacement at the same location with the same materials is permitted without Planning Board approval if the Town Highway Department is notified before the work begins so that it can confirm that the wall is properly replaced. Repair of a stone wall, not involving tearing down or destruction of the wall, is not covered by this by-law.

E. "Trees" shall include a tree whose trunk has a diameter of four inches or more as measured four feet above the ground. Nothing in this definition shall be construed to permit a person, other than the Tree Warden or his deputy, to trim, cut down or remove a public shade tree more than one and one-half inches in diameter one foot from the ground.

Section 3. CRITERIA FOR DESIGNATION AS A SCENIC ROAD

In determining which roads or portions of roads should be recommended to Town Meeting for designation as scenic roads, the following criteria shall be considered:

1. overall scenic beauty;

2. contribution of trees to scenic beauty;

3. contribution of stone walls to scenic beauty;

4. age and historic significance of roads, trees, and stone walls;

5. built features such as historic buildings, historic monuments, historic burial grounds, historic structures, farm buildings and fencing; and

6. road features such as historic layout, surface, carriage width, use restrictions, non-historic bridges.

Roads that have previously been designated as scenic roads may be re-evaluated using the foregoing criteria.

Section 4. PROCEDURE FOR DESIGNATING SCENIC ROADS

The Planning Board, the Board of Selectmen, the Conservation Commission, the Historical Commission, or a petition of ten (10) citizens of the Town may propose "scenic road" designation for any Wayland road other than a numbered route or state highway as a scenic road. The Planning Board then shall hold a Public Hearing notifying the Selectmen, the Tree Warden, the Highway Department, the Conservation Commission and the Historical Commission and the public by advertising twice in a newspaper of general circulation, the first advertisement to appear at least fourteen (14) days prior to the date of the public hearing. The Planning Board shall make a recommendation to Town Meeting on the merits of designation of the proposed road as a scenic way. No road shall be designated a scenic road by Town Meeting unless such designation is favorably recommended by the Planning Board, Conservation Commission or Historical Commission. A majority vote of Town Meeting is required for designation. Following designation by Town Meeting, the Planning Board shall:

1. notify all municipal departments that may take any action with respect to such road;

2. notify the Massachusetts Department of Highway;

3. notify the Commissioners of Middlesex County;

4. indicate such designation on all maps currently in use by municipal departments; and

5. notify all utility companies or other such parties which may be working on the board of such road.

The eighteen roads designated as scenic roads by Article 60 of the 1974 Wayland Annual Town Meeting shall retain their status as scenic for the purposes of the Scenic Road By-Law.

Section 5. PROCEDURES

Section 5.1 FILING

Any person or organization or agency seeking the consent of the Planning Board under M.G.L. Chapter 40, Section 15C regarding road repair, maintenance, reconstruction, or paving work that may involve the cutting or removal of trees or the tearing down of stone walls, or portions thereof, shall file a request with the Planning Board and submit the following information:

1. the text of the legal notice identifying the location of the proposed action in terms enabling the readers to locate it with reasonable specificity on the ground without the need for additional plats or references, and describing in reasonable detail the proposed changes to trees and stone walls;

2. a statement of the purpose, or purposes, for the proposed action;

3. plans, drawings or other explanatory reference material showing the specific design or engineering details;

4. except in the case of Town agencies, a fee sufficient for the cost of advertising and notification; and

5. any further explanatory material useful to adequately inform the Planning Board.

Section 5.2 NOTICE

The Planning Board shall, as required by statute, give notice of its public hearing by twice advertising in a newspaper of general circulation in the area, with the first publication of the notice to be at least fourteen (14) days prior to the hearing and the last at least seven (7) days prior to the hearing. Copies of the notice shall be sent to the Selectmen, Conservation Commission, Historical Commission, Town Surveyor, Tree Warden and Highway Department.

Section 5.3 TIMING OF THE HEARING

The Planning Board shall hold a public hearing within 30 days of receipt of a properly filed request, and shall make a decision within 45 days of that receipt, unless a longer time is agreed to by the applicant.

Section 5.4 REPORTING OF DECISION

The Planning Board shall, within 45 days of receipt of a properly filed request, submit a written determination of consent or denial to the applicant and send a copy thereof to the Board of Selectmen and the Town Clerk.

Section 5.5 PUBLIC SHADE TREES

Notice shall be given and Planning Board hearings shall be held in conjunction with those held by the Tree Warden acting under M.G.L. Chapter 87. Consent to an action by the Planning Board shall not be construed as consent by the Tree Warden or vice versa. A Planning Board decision shall contain a condition that no work shall take place until all applicable provisions of M.G.L. Chapter 87 have been complied with.

Section 5.6 EMERGENCY REPAIR

The procedures of this by-law shall not apply when the Tree Warden acts in an emergency in accordance with M.G.L. Chapter 87 to remove fallen trees or limbs which cause an obstruction to public travel or a dangerous situation with respect to utility lines.

Section 6. CONSIDERATIONS

In acting on applications concerning scenic roads, the Planning Board shall take into consideration the following:

1. preservation of natural resources;
2. preservation of historic resources;
3. scenic and aesthetic characteristics;
4. environmental values;
5. public safety;

6. local residential traffic patterns and overall traffic volume and congestion;

7. compensatory actions proposed, such as tree and wall replacement;

8. functional importance and urgency of repair, maintenance, reconstruction, or paving;

9. additional evidence contributed by abutter, Town agencies, and other interested parties;

10. existence or absence of reasonable alternatives; and

11. other planning information.

Section 7. DRIVEWAY DESIGN STANDARDS

At a minimum, driveways shall be consistent with Wayland regulations for residential driveways and curb cuts and shall comply with this by-law.

Only one driveway cut per lot onto any scenic road shall be allowed. A new driveway on a scenic road shall not exceed twelve feet in width.

Stone wall sections to be removed for a driveway shall not exceed the driveway width by more than one foot.

No tree with a trunk exceeding eight inches in diameter four feet above the ground or cluster of trees within six feet of one another with trunks six inches in diameter four feet above the ground shall be removed for a driveway unless the curb cut cannot be safely located elsewhere.

Section 8. ENFORCEMENT

Failure to file with the Planning Board for permission to cut or remove trees or for destruction of any portion of a stone wall within the layout of any scenic road will require an immediate filing as detailed above and the applicant shall be required to restore the features. This restoration shall consist of replacing the stone wall as necessary and replacing the trees cut on a square-inch per square-inch basis (combined area of the replacement trees measured one foot above ground level to equal total area of the original tree trunk as measured at the stump) at locations specified by the Planning Board.

Failure to comply with a duly issued decision of the Planning Board shall be subject to restoration as detailed above and other remedial measures that the Planning Board deems necessary, including, but not limited to the enforcement of the restoration measures as stated above. Any decision not carried out within two years of issue shall be void and shall require a new filing.

The Planning Board and the Tree Warden, where appropriate, shall have the authority to enforce the provisions of this by-law.

Any violation of this By-law, M.G.L. Chapter 40, Section 15C, or a Planning Board decision issued under this By-law or M.G.L. Chapter 40, Section 15C, shall be punishable by a fine not to exceed three hundred dollars per violation.

PLANNING BOARD COMMENTS: In 1973 Town Meeting adopted M.G.L. Chapter 40, Section 15C, the Scenic Roads Act and designated 18 roads as scenic. The Planning Board's purpose in submitting this Scenic Roads By-law is to identify and clarify designation and regulatory procedures of the state law. Criteria for designation and regulation are set forth in this proposed By-law. The state enabling legislation has no definitions or criteria, thus it seems appropriate to establish such guidelines to ensure continuity and consistency, particularly in the review process.

The proposed by-law defines terms within the state law using similar by-laws in surrounding towns and the Conservation Law Foundation (CLF) sample by-law as reference points. Criteria for scenic road designation, review considerations, and driveway design standards also are adaptations of similar nearby communities' by-laws and the CLF sample by-law. All other aspects regarding procedures are consistent with the state law. The procedural steps are articulated to assist those using the By-law.

FINANCE COMMITTEE COMMENTS: The By-Law proposes to implement the Scenic Roads Act, M.G.L. c.40, §15C and the Public Shade Tree Act, M.G.L. c.87. This Article establishes a regulatory framework to designate scenic roads in the Town and to protect the scenic nature of designated roads, including stone walls and shade trees located within the right-of-way of scenic roads.

ARGUMENTS IN FAVOR: The creation of a procedure for designating and protecting scenic roads will enhance the beauty and historic character of the Town.

ARGUMENTS OPPOSED: The Town should not be involved in regulating the use of land by residents, including the removal of stone walls or destruction of shade trees.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 21.

ARTICLE 28: REPLACE PUBLIC SHADE TREES

Proposed by: Petition

To determine whether the Town will vote to adopt a new General By-Law of the Town of Wayland governing the preservation of the town's rustic character by adding the following new article:

Whenever a public shade tree is cut down or removed, there shall be planted by the Tree Warden within six (6) months a tree of caliper three (3) inches or larger. Said tree shall be planted within the street right-of-way in the vicinity of the cut down or removed tree.

PETITIONER COMMENTS: By voting for this By-law, townspeople will indicate support for a modest and flexible program of coordinated tree-planting to shade our town roads. According to the Park and Recreation Commission, it needs to cut down at least 50 public shade trees a year for it fears its tree-trimming budget will be reduced. Thus, at least 50 trees have been cut down in each of the last eight or more years. However, the Commission has been replacing only about two trees a year. Proponents believe that the town's tree-trimming process should include tree planting that will restore and conserve the rustic character of all of Wayland's neighborhoods. Many of the town's public shade trees were planted years ago by farmers who wanted their lanes cool in the summer for their horse-drawn teams going to the fields. The public benefits of individual shade trees growing within the street right-of-way have been historically recognized in Massachusetts. The proponents would like Park and Recreation to redirect its budget priorities towards continuing this tradition of shade trees along our public ways.

FINANCE COMMITTEE COMMENTS: This Article is self-explanatory.

ARGUMENTS IN FAVOR: Wayland is proud of its natural character. This character should be preserved by the replacement of trees lost to age, damage, bad location, or other reason.

ARGUMENTS OPPOSED: This proposal, while commendable in principle, creates a number of problems. There is no flexibility for not replacing trees at inappropriate locations, the six-month limitation will not always permit proper planting, the description of location is vague and may sometimes be too restrictive, and there is no proposed means for financing the roughly $15,000 to $25,000 it will cost the Town. Wayland is blessed with an abundance of trees, and most that are removed are in bad condition specifically because of their location. It is ill-advised to arbitrarily replace all removed trees. Moreover, the present tree planting program usually provides adequate opportunity for interested citizens to have specific trees replaced if warranted.

RECOMMENDATION: The Finance Committee does not recommend approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 21.

ARTICLE 29: ACCEPT PROVISIONS OF M.G.L. CHAPTER 140, SECTION 147A

Proposed by: Town Clerk

To determine whether the Town will vote to accept the provisions of Chapter 140, Section 147A of the Massachusetts General Laws.

FINANCE COMMITTEE COMMENTS: This Article proposes to terminate the Town's participation in the Middlesex County Canine System. The county collects about $9,000 primarily from the Town's dog licensing fees. To the extent the county fund does not need the money to pay claims for dead animals and livestock (which it very rarely does), the money is returned to the Town except for about $3,000 which the county retains as expense money for tags and the like.

This is an enabling article. If this Article is passed, Articles 30 and 31 need also to be passed to provide the fee schedules to administer animal regulation in the Town.

ARGUMENTS IN FAVOR: This Article will improve the Town's treasury by about $2,000 per year, barring any claims referenced above. Further, it will give the Dog Control Officer better capability to manage the Town's domestic animals.

ARGUMENTS OPPOSED: Any claims for livestock damage caused by stray dogs would be the liability of the Town.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 140, Section 147A.

ARTICLE 30: AMEND TOWN BY-LAW RE: DOG REGULATIONS

Proposed by: Town Clerk

To determine whether the Town will vote to amend Article 7 of the General By-Laws of the Town entitled "Dog Regulations" by deleting Article 7 in its entirety and replacing it with the following new Article 7:

Part A. Dog and Cat Regulations

Section 1. No person shall own or keep a dog or cat, six months of age or older, within the Town unless a license for such dog or cat is obtained from the Town Clerk. The license period shall be from January 1st to the following December 31st, inclusive. The fee for such a license shall be as follows:

Male Dog/Female Dog:	$15.00	Male Cat/Female Cat:	$10.00
Spayed/Neutered Dog:	$10.00	Spayed/Neutered Cat:	$ 5.00

Not more than three dogs over six months of age shall be kept in any household. The provisions of this Section shall not apply to households that are subject to kennel licensing under Part B hereof.

Section. 2. No dog or cat six months of age or older shall be licensed hereunder unless there is currently on file in the Office of the Town Clerk, or there is presented to the Town Clerk at the time of licensing:

(a) proof of a valid rabies vaccination, and

(b) proof that the dog or cat has been spayed or neutered, or

(c) a statement signed by a veterinarian stating a reason why spaying or neutering has been delayed; or

(d) a statement signed by the owner or keeper of the dog or cat that a decision has been made not to spay or neuter the dog or cat.

Section 3. No person shall own or keep in the Town any dog, cat or other household pet which by biting, barking, howling, scratching or crying, or acting or behaving in any other manner, disturbs the peace and quiet of any neighborhood, destroys public property, or endangers the safety of any person.

Section 4. No person who owns, keeps or controls a dog shall allow the dog to run free when not restricted to the premises of said person. No dog owned or kept in this Town shall be allowed off the premises of its owner or keeper except in the immediate restraint and control of some person by means of a leash or by other effective control.

Section 5. Every owner of a dog shall exercise proper care and control of his/her dog so as to prevent said dog from becoming a public nuisance if any dog should trespass upon public or private property and deposit feces thereon, unless said feces are immediately removed by the owner of said dog.

Section 6. No person who owns, keeps or controls a dog shall allow the dog to be in any school building or on school grounds during the hours when any school or recreation program is in session; at the Town beach at any time during the season when it is open to public use; in any municipal building; in any place of worship or public assembly; or in any place of business or building open to the public.

Section 7. Sections 5 and 6 shall not apply to a dog accompanying any handicapped person who, by reason of a handicap, is physically unable to comply with the requirements of such sections.

Section 8. No person within the Town shall possess, maintain, propagate, feed, cultivate or deal in wild or exotic animals within the meaning of Chapter 131, Section 23, of the Massachusetts General Laws unless notice thereof has been filed with the Board of Health and all permits required by said Section 23 or otherwise have been obtained.

Section 9. All bites by dogs, cats, other domestic animals or wild or exotic animals shall be reported to the Board of Health as soon as possible by the person bitten or by the owner or keeper of the animal, or both.

Section 10. The operator of a motor vehicle that strikes and injures or kills a dog or cat within the Town shall report such incident to the owner or keeper of such dog or cat or to a police officer of the Town.

Section 11. Violations of this Section shall be enforced in the manner provided for in Article 20 of the General By-Laws of the Town and Chapter 140 of the Massachusetts General Laws.

Part B. Kennel Regulations

The Town Clerk shall issue no kennel permit pursuant to the provisions of M.G.L. c.140 §137A, unless:

Section 1. The owner or keeper of the kennel shall have received from the Dog Control Officer a report certifying the following:

(a) That the Dog Control Officer has inspected the premises where the applicant's kennel is located or to be located; and

(b) That the premises proposed are appropriate for use as a kennel and that such use will have no significant adverse effect on the peace and quiet of the neighborhood or on the sanitary conditions there; and

Section 2. Said kennel shall be no closer than twenty feet to any lot line and no closer than fifty feet to any existing dwelling on an abutting lot; provided, however, that

Section 3. The applicant for a kennel permit has first obtained a special permit from the Board of Appeals pursuant to Section V(d) 7. of the Zoning By-Laws of the Town insofar as said Section V(d) 7. is applicable to the applicant's kennel.

Section 4. All kennels which were in existence on July 1, 1975 shall be deemed to have satisfied the provisions of Section 1 and Section 2 of Part B above until July 1, 1976.

Section 5. The license period is the time frame between January 1st and the following December 31st inclusive. The fee for such license shall be as follows:

$25.00 if not more than four dogs are kept therein

$50.00 if more than four but not more than ten dogs are kept therein

$75.00 if more than ten dogs are kept therein.

FINANCE COMMITTEE COMMENTS: This Article provides for fees and other regulations pursuant to Article 31. It was modeled after the Town of Belmont's dog regulations and also covers regulations for kennels, among other things.

ARGUMENTS IN FAVOR: This Article will improve the Town's treasury by licensing cats as well as dogs. It will give the Dog Control Officer better capability to manage the Town's domestic animals and control kennels.

ARGUMENTS OPPOSED: Fees for cats are less than for dogs when they should be equal. Section 2, item (d) appears to be an unnecessary invasion of privacy.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 21.

ARTICLE 31: AMEND TOWN BY-LAW - PENALTY

Proposed by: Town Clerk

To determine whether the Town will vote to amend Article 20 of the General By-Laws of the Town entitled "Penalty" by deleting therefrom "3. Failure to license dog(s) by March 31st; Penalty: $50.00 per dog for each violation. Enforcing person: Dog Control Officer" and replacing it with the following:

"3. Failure to license dogs by April 1st of each calendar year:

Penalty: $50.00.

Failure to license cats by April 1st of each calendar year:

Penalty: $25.00.

Violation of leash law - owner or keeper of any dog that is not restrained or controlled off the premises of its owner or keeper:

Penalty: $50.00.

Failure to have dogs and cats vaccinated for rabies:

Penalty: $50.00.

Enforcing Person: Dog Control Officer."

FINANCE COMMITTEE COMMENTS: This Article provides for penalties for failure to comply with dog and cat licensing regulations. It was modeled after the Town of Belmont's dog regulations.

ARGUMENTS IN FAVOR: This Article will generate some new income for the Town. It will give the Dog Control Officer better capability to manage the Town's domestic animals.

ARGUMENTS OPPOSED: Penalties for failure to license according to this Article are less for cats than for dogs when they should be equal. The leash law applies to dogs only.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 21.

ARTICLE 32: NORTHLAND CONSERVATION RESTRICTION

Proposed by: Conservation Commission

To determine whether the Town will vote to:

(a) instruct the Conservation Commission, with the approval of Town Counsel as to form, to transfer the care, custody and control of the conservation restriction on twenty-two acres of land, more or less, granted to the Town by deed from Northland Residential Corporation dated May 26, 1989, recorded with the Middlesex South Registry of Deeds in Book 19853, page 77, amended by an instrument dated February 27, 1990, recorded in said Registry in Book 20494 page 56, and further amended by a new restriction dated January 29, 1992, recorded in said Registry in Book 21761, page 498, and shown more particularly on plans referenced in said instruments, copies of which are on file with the Town Clerk, to the Board of Selectmen for the purpose of releasing said conservation restriction, as amended, in consideration of a substantially similar conservation restriction, a copy of which, with associated plan, is on file with the Town Clerk;

(b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, and with the approval of all appropriate state agencies in accordance with G.L. c.184, Section 32, to release all or part of the above-described conservation restriction, as amended, in consideration of a substantially similar conservation restriction; and

(c) authorize the Conservation Commission to petition the General Court of the Commonwealth of Massachusetts to enact a special act pursuant to Article XCVII of the Articles of Amendment to the Massachusetts Constitution to authorize the change in use of all or part of the land covered by the above-described conservation restriction, as amended;

FINANCE COMMITTEE COMMENTS: This Article is similar to Article 11 of the November 1991 Special Town Meeting. It seeks to release an existing conservation restriction in anticipation of its replacement with a new one. The new restriction is nearly identical to the existing restriction with small changes to accommodate a slight shift and enlargement of the area covered and an improvement in the text of the restriction.

The changes in the area covered are to make adjustments for changes in the building envelopes for the houses and appurtenant structures resulting from unanticipated problems and a surveying error. The changes in the text are primarily intended to clarify ambiguities.

ARGUMENTS IN FAVOR: This is an important conservation restriction which will be improved by these changes to say nothing of the importance of these changes to the individual landowners involved.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: (a) Two-thirds; see Massachusetts General Laws Chapter 40, Section 15A; (b) Majority - see Massachusetts General Laws Chapter 40, Section 3; (c) Majority - see Massachusetts Constitution Amendment Article 2, Section 8(1).

ARTICLE 33: TRANSFER AND CONVEY A PORTION OF THE "LORD" PARCEL

Proposed by: Conservation Commission

To determine whether the Town will vote to:

(a) instruct the Board of Road Commissioners, with the approval of Town Counsel as to form, to transfer the care, custody, management and control of a parcel of land containing twelve acres, more or less, north of the Boston Post Road and adjacent to the west side of the Sudbury River to the Board of Selectmen for the purpose of conveying the fee or any lesser interest in said parcel being shown as "land to be conveyed" on a plan entitled "Plan of Land in Wayland, Mass. Showing Land To Be Conveyed, on Boston Post Road on the West Side of the Sudbury River," dated March 10, 1993, by the Wayland Town Surveyor's Office, on file with the Town Clerk;

(b) authorize the Board of Selectmen, with the approval of Town Counsel as to form, to convey and sell the fee or any lesser interest in the land described in paragraph (a) above pursuant to G.L. Chapter 30B, provided that the grantee provides assurance satisfactory to the Board of Selectmen that the land will be preserved as open space; and

(c) appropriate a sum of money to be expended by the Board of Road Commissioners for the purchase of sand, and to determine whether such appropriation shall be provided by transfer from funds in the proceeds of the sale of real estate account, or otherwise.

FINANCE COMMITTEE COMMENTS: This Article is virtually identical to one passed at the 1993 Annual Town Meeting, but has been resubmitted because of the substantially lower price being offered by the U. S. Fish and Wildlife Service, the buyer, through the Sudbury Valley Trustees. It had been hoped that the offered price would be close to the value to the Town of the sand located on the property. The offered price, however, is equivalent to the value of the sand as it sits in the ground - not its value after mining, cleaning, and delivery.

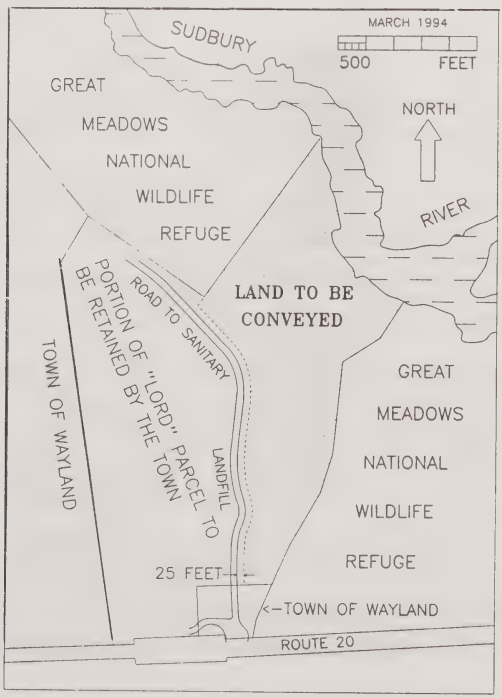
ARGUMENTS IN FAVOR: This spectacular parcel creates an attractive, tree-covered border to the west of the Sudbury River, it has archaeological value with respect to the Native American artifacts and features found there, and it will probably result in payments-in-lieu-of-taxes to the Town.

ARGUMENTS OPPOSED: The offered price is equivalent to only about seven years' worth of sand, whereas the entire parcel could provide Wayland with sand for over twenty years. An alternate plan that preserves most of the tree beauty and a majority of the ancient artifacts would permit the mining of about ten years' worth of sand and still permit a sale that should result in receiving a major part of the currently offered price.

RECOMMENDATION: The Finance Committee recommends against approval. Vote: Unanimous.

QUANTUM OF VOTE:

Paragraph (a) Two-thirds - see Massachusetts General Laws Chapter 40, Section 15A.
Paragraph (b) Majority - see Massachusetts General Laws Chapter 40, Section 3.
Paragraph (c) Majority.



ARTICLE 34: ENLARGE HISTORIC DISTRICT

Proposed by: Historic District Commission

To determine whether the Town will vote to enlarge the Historic District established by vote of the Town in 1965 and subsequently extended to the present boundaries as shown on a plan recorded as plan 501 of 1973 in book 12427 page end in the Middlesex South Registry of Deeds in Cambridge by adding thereto the area designated on a plan entitled "Plan of Proposed Historic District" dated November 24, 1993 by the Wayland Town Surveyor's Office, on file with the Wayland Town Clerk, and more particularly described as follows:

Northerly by land of the Town of Wayland

Easterly by a portion of the Boston Post Road, land of Bankhart, and Hagenstein

Southerly by Hoffman

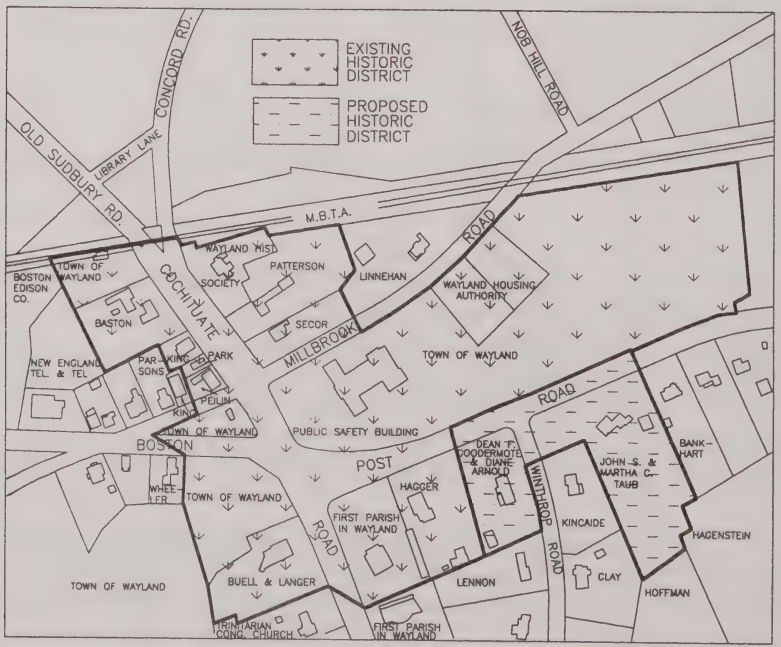
Westerly by Kincaide and Clay

Southerly by Kincaide and a portion of Winthrop Road

Easterly by a portion of Winthrop Road

Southerly by land of Lennon

Westerly by land of Hagger and a portion of the Boston Post Road, meaning to include the properties of Dean F. Goodermote and Diane Arnold and John S. and Martha C. Taub and portions of the Boston Post Road and Winthrop Road.



FINANCE COMMITTEE COMMENTS: This Article proposes to expand the current Historic District in Wayland Center. The expansion incorporates two properties that abut the existing Historic District.

ARGUMENTS IN FAVOR: This Article will enhance the Town's Historic District by expanding its size. Owners of the properties to be added want to be part of the District.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Two-thirds - see Massachusetts General Laws Chapter 40C, Section 3.

ARTICLE 35: ADOPT BY-LAW - PROCEDURE FOR THE DEMOLITION OF HISTORICALLY OR ARCHITECTURALLY SIGNIFICANT BUILDINGS

Proposed by: Historical Commission

To see if the Town will vote to amend the General By-Laws of the Town by adopting the following new by-law:

PROCEDURE FOR THE DEMOLITION OF HISTORICALLY OR ARCHITECTURALLY SIGNIFICANT BUILDINGS

SECTION 1. INTENT AND PURPOSE

The purpose of this by-law is to protect the historic fabric of the Town of Wayland by preserving, whenever possible, buildings and structures which have distinctive architectural features or historical associations that contribute to the cultural heritage of the Town.

SECTION 2. DEFINITIONS

For the purpose of this by-law, the following words and phrases have the following meanings:

Commission: The Wayland Historical Commission, or if the regulated building or structure is in a local historic district, the local historic district commission established pursuant to Chapter 40C of the Massachusetts General Laws.

Demolition: Any act of pulling down, destroying, removing or razing a building or any significant portion thereof, or commencing the work of total or substantial destruction with the intent of completing the same.

Inspector: The designated Building Inspector authorized to issue demolition permits.

Application: An application to the Inspector for a demolition permit as defined by this by-law.

Demolition Permit: Any permit issued by the Inspector which is required by the State Building Code and which authorizes the total or partial demolition of a building or structure regardless of whether such permit is called a demolition permit, alteration permit, building permit, etc.

Historically Significant Building or Structure: Any building or structure which is in whole or in part seventy-five or more years old and which:

(a) is in any federal or state historic district, or if in any local historic district, is not open to view from a public street, public park or public body of water; or

(b) is listed on or is within an area listed on the National Register of Historic Places or eligible for such listing, or listed on or is within an area listed on the State Register of Historic Places, or eligible for such listing; or

(c) has been designated by the Commission to be an historically significant building after a finding by the Commission that it is:

(1) importantly associated with one or more historic persons or events, or with the architectural, cultural, political, economic or social history of the Town of Wayland, the Commonwealth of Massachusetts or the United States of America; or

(2) historically or architecturally important by reason of period, style, method of building construction or association with a particular architect or builder, either by itself or in the context of a group of buildings or structures.

Preferably Preserved: An historically significant building or structure which the Commission has determined should be preserved, rather than totally or partially demolished, in accordance with the standards set forth in subsection 3(e) below.

SECTION 3. PROCEDURE

(a) No demolition permit for a building or structure which is in whole or in part fifty or more years old shall be issued by the Inspector except in conformity with the provisions of this by-law, as well as any other applicable law, statute, by-law or regulation.

(b) Within seven (7) days from the filing of an application for a demolition permit the Inspector shall send a copy of each application to the Commission for a determination by the Commission as to whether the building or structure which is the subject of such application is historically significant, and if so, whether it should be preferably preserved. The Inspector shall also send to the Commission the name, address and telephone number of the owner of the building or structure which is the subject of such application.

(c) Within thirty (30) days after the Commission's receipt of a demolition permit application, the Commission shall make a determination as to whether the building is historically significant and shall notify, in writing, the Inspector of this determination. A copy of the Commission's determination shall also be sent to the building's or structure's owner and to the applicant for the demolition permit.

(d) No demolition permit shall be issued by the Inspector for a building or structure determined to be historically significant until the procedural requirements of subsection 3(e) of this by-law have been satisfied. The Inspector may grant the demolition permit if the Inspector (1) does not receive written notice within thirty (30) days after the Commission's receipt of a demolition permit application that the building or structure is historically significant; or (2) receives written notice from the Commission that the building or structure either is not historically significant, or is historically significant but clearly would not be deemed preferably preserved by the Commission.

(e) Before receiving a demolition permit for a building or structure determined to be historically significant, the applicant for such permit and the owner of the building or structure, if different from the applicant, shall apply to the Commission for a determination as to whether the building or structure is preferably preserved and shall provide the Commission with the following information:

(1) a photocopy for that portion of the tax assessor's map which shows the building or structure to be demolished and the property on which it is located, together with all abutting properties;

(2) photographs of all existing façade elevations of the building or structure to be totally or partially demolished;

(3) a description of the proposed plans for demolition and the reason(s) therefore; and

(4) in the case of partial demolition involving alteration(s) or addition(s) to a building or structure, (i) proposed plans and elevation drawings for the affected portion of the building or structure; and (ii) a plot plan of the property, if the same is required to obtain a permit under the State Building Code for the proposed alteration(s) or addition(s).

(5) if the site of the building or structure to be demolished is to be redeveloped, plans showing the use or development of the site after demolition together with a statement identifying all zoning variances and/or special permits which may be required in order to implement the proposed use or development.

The date the Commission receives all the above information shall be stamped on the information received and shall be considered the Submission Date. Following public notice as set forth in subsection 3(g) of this by-law, the Commission shall hold a public hearing within thirty (30) days of the Submission Date to determine whether the building or structure should be preferably preserved, based on the criteria set forth in this paragraph. If the Commission finds that the demolition proposed in the application would result in the demolition of an historically significant building or structure whose loss would be detrimental to the historical or architectural heritage or resources of the Town of Wayland, then the Commission shall find that the building or structure should be preferably preserved.

(6) Upon a determination that the building or structure which is the subject of an application for determination permit is preferably preserved, the Commission shall given written notice of the determination to the Inspector. A copy of the Commission's determination shall also be sent to the applicant for the demolition permit, and to the owner of the building or structure if different from the applicant. No demolition permit shall be issued until six (6) months after the date of such determination by the Commission, unless the Commission informs the Inspector prior to the expiration of such six (6) month period that the Commission is satisfied that the applicant for the demolition permit and the owner of the building or structure, if different from the applicant, has: (a) made a bona fide, reasonable and unsuccessful effort to locate a purchaser for the building or structure who is willing to preserve, rehabilitate or restore the building or structure; or, (b) has agreed to accept a demolition permit on specified conditions approved by the Commission.

(7) Upon a determination by the Commission that a building or structure is not preferably preserved or upon the Commission's failure to make any determination within forty-five days of the Submission Date, the Inspector may grant a demolition permit for the building or structure.

(8) Public notice of Commission hearings shall provide the date, place and time of the hearing and the addresses of the properties to be considered at the hearing.

SECTION 4. EMERGENCY DEMOLITION

If a building or structure poses an immediate threat to public health or safety due to its deteriorated condition, the owner of such building or structure may request issuance of an emergency demolition permit from the Inspector. As soon as practicable after the receipt of such request, the Inspector shall notify the chairman of the Commission of the impending demolition. After inspection of the building or structure, if the Inspector finds that the condition of the building or structure poses a serious and imminent threat to public health and safety and that there is no reasonable alternative to the immediate demolition of the building or structure, then the Inspector may issue an emergency demolition permit to the owner of the building or structure. Nothing in this section of the by-law shall be construed to limit or prevent the appropriate authorities from exercising their authority under M.G.L. c.143, §§6-10 to make safe or remove buildings or structures that are uninhabited, open to the weather or dangerous.

SECTION 5. ENFORCEMENT AND REMEDIES

The Commission and the Inspector are each hereby authorized to institute any and all proceedings in law or equity as they deem necessary and appropriate to achieve compliance with the requirements of this by-law, or to prevent violation thereof.

Anyone who demolishes an historically significant building or structure without first obtaining and complying fully with the provisions of a demolition permit issued in accordance with this by-law shall be subject to a fine of not more than $300.00 for each day of violation of this by-law.

No building permit shall be issued with respect to any premises upon which a significant building has been voluntarily demolished in violation of this by-law for a period of two years after the date of the completion of such demolition. As used herein "premises" includes the parcel of land upon which the demolished significant building was located.

Upon a determination by the Commission that a building is a preferably preserved building, the owner shall be responsible for properly securing the building or structure if vacant, to the satisfaction of the Inspector. Should an owner fail to secure the building, the loss of such building through fire or other cause shall be considered voluntary demolition for the purposes of the preceding paragraph.

SECTION 6. PROPERTIES LOCATED IN LOCAL HISTORIC DISTRICTS

The provisions of this by-law shall not apply to any building or structure located in a local historic district established pursuant to M.G.L. c.40C and subject to the regulation of the local historic district commission.

SECTION 7. SEVERABILITY

In case any section, paragraph, or part of this by-law is declared invalid or unconstitutional by any court of competent jurisdiction, every other section, paragraph, or part of this ordinance shall continue in full force and effect.

FINANCE COMMITTEE COMMENTS: This Article proposes to protect the historic fabric of the Town by preserving, whenever possible, buildings and structures which have distinctive architectural features or historical associations that contribute to the cultural heritage of the Town. The Article requires all demolition pemit requests to be reviewed and approved by the Wayland Historical Commission and be subject to public hearings where the Commission believes the structure should be preserved. If the owner of the structure to be preserved cannot find a buyer willing to preserve the structure within six months of the Commission's finding to preserve, a demolition permit may be issued under certain conditions set forth by the Commission. There are penalties and remedies for non-compliance with the sections of this Article. Structures located in a local historic district are subject only to the regulation of the local historic district commission and not to this Article.

ARGUMENTS IN FAVOR: This By-law will improve the Town's ability to preserve the historic nature of parts of the Town. The Wayland Historical Commission proposes that the Town adopt this demolition delay by-law to protect local historic and architectural resources which contribute to our understanding of the development of our town. This By-law would not prevent demolition, rather it would delay demolition giving the Town opportunity to work with the property owner to find alternative measures to demolition. Action taken under this proposal would be a temporary (up to six-month) stay of demolition.

The process would require that the Building Inspector notify the Historical Commission when application is made to demolish or partially demolish a property which is more than fifty years old. The Commission would then determine whether the property is historic. If determined to be historic, the Commission would evaluate to determine whether it is "preferably preserved". If the determination is that preservation of the property is important to the Town, the Commission could delay the demolition process by up to six

months. In most instances, if no alternative measures are available, it is an opportunity to document the property and perhaps find use for parts of the property.

In other towns, adoption of a demolition delay by-law has been a reaction to loss of significant properties. The Commission is aware of only two demolitions of important properties in the last fifteen years: one for which there was no warning, the other for which there was ample time to document. The Historical Commission believes that this is an important protective step for our town. The impact on residents is minimal, if any at all, and there is no cost to the Town.

ARGUMENTS OPPOSED: This By-law would restrict the rights of owners to do what they wish with their property, however historic. Owners of such structures should be notified by the Commission that their property is subject to this by-law.

RECOMMENDATION: The Finance Committee recommends approval. Vote: 5-2.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 40, Section 21.

ARTICLE 36: ESTABLISH REVOLVING FUND FOR COUNCIL ON AGING

Proposed by: Council on Aging

To determine whether the Town will vote to authorize the establishment of a revolving fund pursuant to Chapter 44, Section 53E 1/2 of the Massachusetts General Laws for the Council on Aging; and to determine: (1) the programs and purposes for which such revolving fund may be expended; (2) the departmental receipts which may be credited to such revolving fund; (3) the board or officer(s) authorized to expend monies from such fund; and (4) the total amount that may be expended from such fund in Fiscal Year 1995.

FINANCE COMMITTEE COMMENTS: The Council on Aging sponsors many recreational activities and classes for which fees are charged and expenses incurred. Establishment of a separate revolving account will allow the Council on Aging to offer these services at no budgetary cost to the Town.

ARGUMENTS IN FAVOR: Facilitates proper accounting and financial management of fees obtained for these services.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 44, Section 53 1/2.

ARTICLE 37: INCREASE THE NUMBER OF ROAD COMMISSION MEMBERS

Proposed by: Board of Selectmen

To determine whether the Town will vote to increase the number of elected Road Commissioners from three to five, to be effective as soon as additional members are appointed in conformance with the provisions of M.G.L. Chapter 41, Section 11, but not before July 1, 1994.

FINANCE COMMITTEE COMMENTS: This Article would increase the number of elected members of the Board of Road Commissioners from three to five.

ARGUMENTS IN FAVOR: The Board of Road Commissioners has responsibility for the Highway Department, Landfill and Wayland/Sudbury Septage Treatment Facility. These areas of involvement are sufficiently complex to require more time and effort than a three-member Board can be expected to provide. The addition of two members would make it possible to divide areas of concern into more effective and manageable segments.

ARGUMENTS OPPOSED: Historically, it has been very difficult to attract qualified citizens to run for this Board. Increasing the Board composition would exacerbate this problem. The Board does not need to micromanage the various operations under its purview; therefore, a three-member Board is more than adequate and more efficient in its decision-making process.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority - see Massachusetts General Laws Chapter 41, Section 1.

ARTICLE 38: RECONSTITUTE THE PUBLIC CEREMONIES COMMITTEE

Proposed by: Board of Selectmen

To determine whether the Town will vote to establish a committee to be known as the Public Ceremonies Committee for the purpose of overseeing public ceremonies including the Memorial Day Parade and other ceremonies and occasions as they deem appropriate. The Public Ceremonies Committee shall consist of five persons serving terms of three years each to be appointed by the Moderator who shall also have the power to fill vacancies for the remainder of any unexpired term. In the initial appointment of members, the Moderator shall appoint persons for terms of one, two and three years, so that at the end of their initial terms, all terms thereafter shall be staggered so that no more than two persons' terms expire each year. Said Committee shall report annually to the Town Meeting.

FINANCE COMMITTEE COMMENTS: This Article proposes to re-establish a committee to oversee public ceremonies such as the Memorial Day Parade and other such occasions. The committee will have five members serving three-year terms, to be appointed by the Moderator. It will report annually to the Town Meeting.

ARGUMENTS IN FAVOR: This committee has served the community for many years and should be preserved.

ARGUMENTS OPPOSED: The Finance Committee is not aware of any.

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority.

ARTICLE 39: DISCUSS PERFORMANCE OF THE HIGHWAY DIRECTOR

Proposed by: Petition

To determine whether the voters of the Town of Wayland, at the 1994 Annual Town Meeting, shall review, discuss, comment upon, vote, and take whatever action is deemed appropriate, relative to the operational, financial and managerial performance of the Town of Wayland Highway Director. Such review, discussion and vote upon the performance of the Highway Director may include but may not be limited to a formal letter of approval or disapproval; a letter of compliment or reprimand; a letter suggesting tenure or

probation and/or a letter to the Board of Road Commissioners inviting a letter of resignation immediately from the Highway Director, or take any action relative thereto.

PETITIONER COMMENTS: The Town Meeting forum is the appropriate setting for the citizens of the community to discuss a variety of issues including, but not limited to, alleged ineffective financial management of taxpayer funds and unauthorized expenditures.

FINANCE COMMITTEE COMMENTS: This Article proposes to conduct a performance review of the Highway Director on the floor of Town Meeting and encourages a vote on the performance of the Director and the production of a letter which might directly or indirectly lead to his dismissal. This is a very unusual article that seeks to circumvent the established mechanisms of normal department operations and personnel performance practices.

ARGUMENTS IN FAVOR: The normal practices do not work to the satisfaction of some citizens and more drastic steps should be taken.

ARGUMENTS OPPOSED: This is not the place for such a performance review. Conventional paths should be followed to deal with performance issues and should be conducted by the Board of Road Commissioners who are responsible to the Town for the Highway operations.

RECOMMENDATION: The Finance Committee recommends against approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority.

ARTICLE 40: SELL OR TRADE VEHICLES AND EQUIPMENT

Proposed by: Board of Selectmen

To determine whether the Town will vote to authorize the Board of Selectmen to sell or otherwise dispose of certain surplus vehicles, equipment, or other personal property in connection with the purchase of new vehicles, equipment or otherwise.

FINANCE COMMITTEE COMMENTS: It is necessary to obtain authorization by a vote of Town Meeting to sell, trade or otherwise dispose of Town property valued at $200 or more. The following items are scheduled for disposal in FY 1995.

Building Commissioner	(1) Crown Victoria	1990
Fire Department	(1) Crown Victoria	1991
Highway Department	(1) GCB1400B Front-End Loader	1985
	(1) 10-ton Dump Truck Int'l S25000	1984
	(1) Power King 1610 Mower/Tractor	1982
	(1) Trackless M+3 Sidewalk Plow	1985
Park and Recreation Department	(1) 1/2-Ton Pick-Up Truck 4 x 4	1988
	(1) 72" Tri-Wheel Mower	1984
Police Department	(1) Crown Victoria	1986
	(1) Crown Victoria	1991
	(1) Crown Victoria	1992
	(1) Chevy Pick-Up Truck	1983

RECOMMENDATION: The Finance Committee recommends approval. Vote: Unanimous.

QUANTUM OF VOTE: Majority.

APPENDIX A

ADMINISTRATIVE AND PROFESSIONAL SALARY RANGE
AS APPROVED BY 1993 ANNUAL TOWN MEETING

NON-UNION
G-SCHEDULE

POSITION	TITLE	EFFECTIVE JANUARY 1, 1994 MINIMUM	MAXIMUM
G-7	Executive Secretary	$55,766	$72,496
G-6	Finance Director/Town Accountant	51,161	66,510
G-6	Police Chief	51,161	66,510
G-6	Fire Chief	51,161	66,510
G-5	Director of Highway Operations	46,937	61,018
G-4	Park and Recreation Superintendent	43,062	55,980
G-4	Water Superintendent	43,062	55,980
G-4	Assistant Executive Secretary	43,062	55,980
G-4	Library Director	43,062	55,980
G-3	Data Processing Manager	39,506	51,358
G-3	Town Surveyor	39,506	51,358
G-2	Dir. of Youth and Adolescent Services	36,244	47,117
G-2	Treasurer/Collector	36,244	47,117
G-2	Director of Public Health	36,244	47,117
G-2	Town Planner	36,244	47,117
G-1	Conservation Administrator	33,251	43,227
G-1	Executive Director, Council on Aging	33,251	43,227
G-1	Assistant Assessor	33,251	43,227
G-1	Building/Zoning Inspector	33,251	43,227

NON-ADMINISTRATIVE/PROFESSIONAL POSITIONS
NON-UNION
S-G SCHEDULE

POSITION	TITLE	EFFECTIVE JANUARY 1, 1994 MINIMUM	MAXIMUM
SG-7	Waste Water Facilities Supervisor	$32,850	$42,705
SG-7	Surveying/Computer Specialist	32,850	42,705
SG-6	Solid Waste Facility Supervisor	30,416	39,541
SG-5	Asst. Dir. of Youth & Adoles. Services	28,163	36,612
SG-4	Administrative Secretary	26,077	33,900
SG-3	Professional Librarian	24,146	31,389
SG-2	Dog Officer	22,356	29,064
SG-2	Office Assistant/Assessors	22,356	29,064
SG-1	Hourly Library Clerk	20,701	26,911

APPENDIX B

Resolutions to be offered to the Wayland Annual Town Meeting by the Wayland Board of Selectmen:

GAS TAX/TRANSPORTATION BOND BILL FUNDING

To see if the town of Wayland will instruct its representatives to the General Court to support the position of the Massachusetts Municipal Assocation in favor of full funding of the Cherry Sheet Highway Aid accounts, Chapter 81 and Chapter 90, as well as the swift passage of the Transportation Bond Bill, H. 1033, in order to ensure a fair and predictable share of funds for distribution to cities and towns for use on local roads.

PROPOSAL FOR CHANGES TO NEW SCHOOL FINANCE LAW

To see if the town of Wayland will instruct is representatives to the General Court to support the amendments to the new school finance law prepared by the Massachusetts Municipal Association for the purpose of: reducing the intrusion of the state into local budget and taxation matters; restoring a measure of accountability of local school districts to local voters; and providing cities and towns with additional flexibility in budgeting local services.

MMA REVENUE SHARING PROPOSAL

To see if the town of Wayland will instruct its representatives to the General Court to support the Massachusetts Municipal Association's Revenue Sharing Plan to provide an adequate and secure source of funds to support local services by dedicating a portion of state tax revenues and lottery proceeds to fund the new Chapter 70 school aid schedule, a general revenue sharing distribution which includes a five-year phase-out of the current lottery division, and a gas tax distribution.

APPENDIX C

Massachusetts General Law Chapter 140 Section 147A

§ 147A. By-laws and ordinances relative to regulation of dogs

Any city or town which accepts the provisions of this section is hereby empowered to enact by-laws and ordinances relative to the regulation of dogs. Except as hereinafter provided in clauses (a), (b) and (c), and notwithstanding any contrary provision of sections one hundred and thirty-seven to one hundred and seventy-four D, inclusive, relating to the regulation of dogs or any special law relating to the regulation of dogs, such by-laws and ordinances may relate to, but not be limited to dog licensing, establishing dog fees, disposition of fees, appointment of dog officers, kennel licensing and regulations, procedures for the investigation of and reimbursement for damage caused by dogs, restraining of dogs and establishing penalties for a breach thereof. No such by-law or ordinance shall be inconsistent with the provisions of this chapter relating to (a) the turning over or sale of animals to any business or institution licensed or registered as a research facility or animal dealer, as provided in section one hundred and fifty-one; (b) the minimum confinement period of dogs as provided in section one hundred and fifty-one A; and (c) the methods of execution, as provided in said section one hundred and fifty-one A.

In any city or town which accepts this section, all money received from licenses or recovered as fines under any by-law or ordinance enacted pursuant to the provisions of this section, shall be paid into the treasury of said town or city and shall not thereafter be paid over by the town or city treasurer to the county in which said town or city is located.

Any and all functions relating to the regulation of dogs pursuant to section one hundred and thirty-seven to one hundred and seventy-four D, inclusive, which would otherwise be performed by the county, by the county commissioner or otherwise, shall not be performed by the county on behalf of any city or town which is not a member of the county dog fund.

Any and all costs which would otherwise be paid out of the county dog fund shall not be paid by the county to any city or town which is not a member of the county dog fund, or to any city or town which accepts this section and such cities and towns shall thereupon be responsible for all costs and expenses relating to the regulation of dogs.

Note: Article 29 asks the Town Meeting to adopt the provisions of this statute.

****

You are required to serve this Warrant by posting copies thereof, attested by you, at the Town Building, at the Public Library in Wayland Center, at the Cochituate Fire Station, and at the Happy Hollow School, and by mailing or delivering a copy thereof addressed to each residence in the Town, seven days at least, before the time appointed for the Annual Meeting.

Hereof, fail not and deliver this Warrant with you return thereon to the Town Clerk on or before April 15, 1994.

Given under our hands and seals this 11th day of April, 1994.

Mary M. Antes, Chairman
Iryna W. Priester, Vice Chairman
Dennis J. Berry
Marcia P. Crowley
George H. Harris

Selectmen of the
Town of Wayland

Jane Sanford Stabile, Chairman
Alfred H. Bellows
Harry A. Hanson III
Donald S. Keller
Albert Patterson
Walter F. Pope
Joel H. Sirkin

Finance Committee

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TOWN MEETING PROCEDURES

Town Meeting functions best when all voters are familiar with its rules of procedure. A summary of those rules appears in the document "Some Pertinent Information about Wayland's Town Meeting Procedures", prepared by the Moderator. It may be obtained from the Selectmen's office or at the Town Meeting.

QUANTUM OF VOTE

The quantum of vote is specified in the warrant for each article.

For those articles involving appropriations which are anticipated to be provided by taxation or from available funds or transferred funds previously appropriated for another purpose, a majority quantum of vote is indicated. For articles which are anticipated to be funded by borrowing, a two-thirds quantum of vote is indicated.

Certain articles request the action of Town Meeting under its general legislative powers (*i.e.*, to hear and accept reports, to appoint a committee, to adopt a resolution or "sense of the meeting" vote, *etc.*), and in such cases no particular statute is referenced. Town Counsel has advised that, as a matter of common-law precedent in Massachusetts, such matters are to be decided by a majority vote.

TOWN OF WAYLAND
Board of Selectmen
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